

BREWING SUMMIT 2018 EXHIBIT POLICIES AND REGULATIONS

Exhibit Space Contract: Please read Exhibit Policies and Regulations prior to signing this contract. Signature of the Primary Exhibit Contact on the contract will constitute agreement of the Exhibiting Company to comply with these policies.

CONTRACT MUST INCLUDE: Name of organization, Name, Address, Phone, Email of Primary Exhibit Contact, Deposit per payment schedule

RESPONSIBILITIES/LIABILITIES: The primary Exhibit Contact will have the authority to act on behalf of the Exhibiting Corporation (Exhibitor) in space reservation transactions with ASBC and Master Brewers (Society). The Signature of the Primary Exhibit Contact is required on this Contract and binds the Exhibitor and its representatives to all regulations and terms of this document and constitutes a binding agreement. The Society must receive written notice of change of the Exhibitor's Primary Exhibit Contact, when applicable.

The Exhibitor assumes entire responsibility and agrees to protect, indemnify, defend, and save the Society and its agents harmless against all claims, loss or damage to persons or property, arising out of or caused by Exhibitor's installation, removal, maintenance, occupancy, or use of the Exhibit premises. The Exhibitor indemnifies and agrees to hold the Exhibit Facility and the legal entities which own, lease, and/or operate the Exhibit Facility, their members, officers and directors, and employees, harmless against any and all liability whatsoever arising from any or all damage to property or personal injury caused by Exhibitor or its agents, representatives, employees, or any other person. Contract for Exhibit Space at this Brewing Summit indicates the applicant's willingness to abide by all accompanying exhibit terms and conditions and general regulations listed as well as such additional rules and regulations as the Society deems necessary for the success of the exposition, provided these latter do not materially alter the Exhibitor's contractual rights. Upon receipt of payment, the invoice issued to you represents a binding contract.

FINALIZATION OF EXHIBIT RESERVATION: Contracts for Exhibit spaces are subject to the approval of the Society. The Society reserves the right to offer or refuse exhibit rental to potential Exhibitors. Exhibit space assignments will be on a first-come, first-served basis.

INDIVIDUAL EXHIBITOR REGISTRATION: Entrance to the exposition is by Brewing Summit name badge only. The Primary Exhibit Contact will receive copies of all preliminary and program announcements to facilitate Exhibit and accommodation registrations.

CANCELLATION: Cancellation by an Exhibitor will result in forfeiture of exhibit fees paid to date. In the event the Exhibit is cancelled by the Society for any reason, the liability of the Society shall be limited to a refund of all monies paid by the Exhibitor as the exhibit rental fee less Exhibitor's share of expenses incurred by the Society to the date of cancellation.

EXHIBITOR SERVICES KIT: The electronic Exhibitor Services Kit (ESK) will be available online approximately eight weeks prior to the event. The ESK will include the necessary forms you will need to order furnishings, audio-visual equipment, janitorial service, graphics, internet, labor, and electrical service.

BOOTH SELECTION PROCESS: Master Brewers and ASBC will use a process that considers (1) when your order and payment are received, if applicable. (2) separation from competitors, (3) advertising and sponsorship dollars. Master Brewers and ASBC will make the final booth selections.

SHIPPING INSTRUCTIONS: All freight charges must be prepaid. Since the Facility does not have capabilities to receive display materials or the accommodations to store empty shipping crates, the Exposition Services Company (Decorator) will serve as the official drayage contractor. Information on the consignment of your freight, customs, and bills of lading will be included in the online ESK.

LABOR AND SAFETY: The Decorator's ESK will contain order forms for labor. The Society will enforce set-up and tear-down policies to minimize interference with other meeting functions and to maximize safety, as well as the quality and amount of exhibit hours. Please be familiar with these policies before signing the contract. The Exhibitor is responsible for knowledge of and compliance with all fire, safety, and union requirements as noted in the ESK.

INSTALLATION OF EXHIBITS: Any Exhibit not unpacked by the end of set-up time will be placed in storage and cannot be returned until the close of the Exposition the first day, or the Exhibit may be reordered to be set-up by the Society. No refuse may be placed in the aisles after the final cleaning. Please do not litter the floor, in the exhibits, or aisles after cleaning.

DISMANTLING: No packing or dismantling of Exhibits will be permitted prior to the published tear-down time.

LIABILITY: Neither the Society, the Facility, nor the Decorator or their agents can assume responsibility for any loss or damage to exhibits, equipment, rental furnishings/equipment, or aisles after cleaning.

INSURANCE: Insurance on all Exhibits is the responsibility of the Exhibitor. Neither the Society nor its agents, assigns, or assignees, will assume any responsibility for property loss, damage, personal injury, or other claims related to the Exhibitor's stand. Exhibitors are required to carry insurance to cover their property against damage and loss and public liability insurance for claims of injury to the person and property of others.

FIRE PROTECTION: All materials used in the exhibit area must be flameproof and fire resistant. All displays are subject to inspection by the Fire Marshall.

SPECIAL EFFECTS AND PRESENTATION: Operational equipment, audio-visual and sound/attention getting devices and effects must not interfere with the activities of the meeting and other Exhibitors. The Society reserves the right to determine at what point sound constitutes interference, and if it must be discontinued. Professional presenters or models may conduct product and service demonstrations. Demonstrators are to be straightforward and professional and must avoid the use of theatrical gimmicks such as magicians, robots, pantomimists, balloons, etc.

The use of live or recorded music, including but not limited to music on videotapes, by the Exhibitor for any purpose under this contract is prohibited.

CONDUCT OF EXHIBITS: The character of the Exhibit is subject to the approval of the Society. The society retains the right to refuse the applications of Exhibitors not meeting standards required or expected, as well as the right to curtail Exhibits or parts of exhibits which reflect unfavorably upon the character of the meeting. Non-professional products or services are not to be displayed.

TERMINATION OF EXHIBIT RIGHTS: In the event the Exhibitor, its contractors, agents or employees fail to comply with any of the provisions hereof, or otherwise detract from the general educational character of the meeting, the Society shall be permitted and empowered to terminate the Exhibitor's right hereunder, and evict and remove the Exhibitor and contractors hired by the Exhibitor from the premises, in which event the Exhibitor shall not be entitled to any refund of amounts paid hereunder.

PROHIBITED PRACTICES: Canvassing/distributing advertising materials outside the Exhibitor's own exhibit space. Solicitation of business, or conferences in the interest of business, except by Exhibitors. Operation of unprotected x-ray equipment, UV sources, or sources of ionizing radiation. The use of billboard advertisements, display of signs, and/or balloons outside the exhibit area unless approved by the Society. Publicizing and/or maintaining any extracurricular activities, inducements, demonstrations, or displays away from the exhibit area during the meeting. Entry into another Exhibitor's exhibit space, examination, or photographing of another Exhibitor's exhibit without permission. No Exhibitor may suspend or hang display materials or signs from the ceiling above their exhibit space or island exhibit. Display materials and/or signs may also not rise above the 8'2.44m height registration of the exhibit booth (9'2.895m for island exhibits).

EXPOSITION SPACE SPECIFICATIONS: All regulation exhibit spaces are 8'x10'. For 8'x10' exhibits, no sidewalls or counters may exceed 36" in height, except in the back 1/3 of the exhibit space. Background and display materials are limited to 8' in height and must not protrude from the back drape/wall more than 36". All exhibits include an 8' high back drape and a 3' side wall/rail adjoining the neighboring exhibit. Corner or end-cap exhibit spaces have the option of installing/not installing the 3' side rail. In-line exhibits have two, 3' side rails. All exhibits (except islands) include: one identification sign. End-cap and island exhibits have the option of building out their exhibit (per Brewing Summit specifications) and no pipe and drape would be provided, except if the Exhibitor requests it. Background and display materials are limited to 8'2.44m in height; 9'2.895m in height for island exhibits. Booth carpet, lighting, electrical, internet, audio-visual equipment, water, cleaning, and refrigerators are not included in the exhibit space rental fee. If an exhibitor plans to install a display (custom, pop-up, or tabletop), no part of the display may project out of the booth space so as to obstruct the view of adjacent exhibit booths. No exhibit, or its contents, may exceed a back wall height of eight feet (8'). Side wall height restrictions are as follows: the exhibit cannot exceed a height of eight feet (8') within three feet (3') from the back wall. The remaining exhibit height cannot exceed the height of three feet (3'). Raw wood, cardboard, or similar materials for "wings" to displays must be covered or painted if they are visible to the adjacent exhibit booth. Please be advised that these restrictions apply to all exhibits.

No exhibit may span an aisle by roofing or floor covering. Exposed or unfinished sides of an exhibit and/or pop-up display must be draped or positioned in your stand to present an attractive appearance. The Decorator, with the approval of the Society, will provide draping deemed necessary and charge the Exhibitor accordingly. The aisles are property of all Exhibitors. Space must be left within each exhibit area to absorb the viewers.

Any exhibitors offering food and/or beverage sampling must have approval from the venue's Food & Beverage Department. The exhibitor must work through the F & B Department and is responsible for all fees incurred and involved.



arata expositions, inc.
2501 investors row
suite 1000
orlando, fl 32837
phone: (407) 422-3636
fax: (407) 856-7444
www.arataexpo.com
www.arataexpo.com

Dear Exhibitor:

We are very pleased to have been selected to serve as your Official General Contractor for the upcoming ASBC and Master Brewers' 2018 Brewing Summit scheduled for August 13 - 14, 2018 at the Sheraton San Diego Hotel & Marina in San Diego, California.

Please take time to carefully review the information and order forms that follow. We encourage you to **ORDER IN ADVANCE** those items and services you require. This will greatly assist us in assuring you a smooth, well-coordinated installation, show-run and dismantling.

ALL PAYMENTS FOR SERVICES AND/OR RENTAL ITEMS, INCLUDING MATERIAL HANDLING CHARGES PROVIDED BY ARATA EXPOSITIONS, INC., MUST BE GUARANTEED BY CREDIT CARD. EACH EXHIBITOR MAY OBTAIN A COPY OF THEIR CURRENT INVOICE FROM THE SERVICE DESK. THIS INVOICE IS PAYABLE PRIOR TO THE CLOSING OF THE SHOW BY EITHER AMERICAN EXPRESS, VISA, MASTERCARD, CASH, COMPANY CHECK, OR WIRE TRANSFER. PLEASE DO NOT FORGET TO INCLUDE THE 8% SALES TAX TO THE TOTAL.

We are looking forward to assisting you with the ASBC and Master Brewers' 2018 Brewing Summit. If you find that you need additional information at any point, please do not hesitate to contact us.

Sincerely,

Arata Expositions, Inc.

Enclosures



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SHOW FACTS

2018 Brewing Summit

ASBC and Master Brewers' 2018 Brewing Summit
August 13 - 14, 2018
Sheraton San Diego Hotel & Marina
San Diego, California

SHOW SCHEDULE

SET UP TIMES		
Sunday	August 12	2:00pm - 8:00pm
Monday	August 13	8:00am - 11:00am
SHOW HOURS		
Monday	August 13	11:30am - 6:30pm
Tuesday	August 14	9:45pm - 1:45pm
MOVE OUT TIMES		
Tuesday	August 14	1:45pm - 6:00pm

BOOTH EQUIPMENT:

All 8' x 10' linear booths will be set with 8' high back wall draped in blue/white/grey/white/blue. The 3' side rail drape will be blue. Each booth will be provided a 7" x 44" ID sign indicating company name and booth number.

EXHIBIT HALL CARPET:

The facility floor is carpeted. A carpet order form is included in this service manual if you would like your booth space to have a particular color carpet.

SHOWSITE SHIPPING:

Exhibitor items sent directly to the hotel prior to assigned shipping dates listed below will incur additional charges from the hotel as well as standard charges from Arata Expositions.

SHIPPING INFORMATION:

ADVANCE SHIPPING WAREHOUSE ADDRESS

(Shipments should arrive between July 9 and August 3, 2013 to avoid late fees)

To: **(Name of Exhibitor and Booth Number)**
 For: 2018 Brewing Summit
 c/o: Arata Expositions, Inc.
 c/o: YRC Freight
 9525 Padgett Street
 San Diego, CA 92126

DIRECT SHOWSITE SHIPMENTS

(Deliver on August 12 –13, 2018 Only)

To: **(Name of Exhibitor and Booth Number)**
 For: 2018 Brewing Summit
 c/o: Arata Expositions, Inc.
 c/o: Sheraton San Diego Hotel & Marina
 The Pavilion
 1380 Harbor Island Drive
 San Diego, CA 92101



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HELPFUL HINTS

2018 Brewing Summit

Arata Expositions, Inc. recognizes that your participation in this event is a vital part of your marketing program, and we want to do everything possible to make it profitable and rewarding. Please review the following hints that will help you maximize your time and money spent on this exhibition:

PRIOR TO THE SHOW

- Read the ENTIRE Exhibitor Service Manual.
- Complete all applicable order forms in their entirety. If you have multiple locations, please complete separate order forms for each location (booth, meeting room, etc.)
- A completed credit card authorization form is required with all orders even when paying by check, cash, or wire transfer. Please ensure that the credit card information is complete and correct including the expiration date.
- Be sure you return the appropriate forms to the appropriate vendors by the order deadline dates. By submitting your order forms (with full payment) by the deadline dates, you can save money by taking advantage of advance discount pricing.
- Confirm your orders with each vendor. Arata Expositions will send out a confirmation email for our services once your order is processed.
- Confirm delivery and pick up dates and times with Arata and communicate them to your carrier. Refer to the special handling page to review the definition of special handling charges. You may want to share this information with your carrier.
- Bring the tracking numbers from all of your shipments as well as contact information for your carrier.
- Put together a trade show survival kit to include in your freight or carry with you, including: a small tool kit, stapler, staples, scissors, tape, pens & markers, and a first aid kit.

SHOWSITE

- A Customer Service Center will be set up in the exhibition hall for your convenience. If you have any questions or need any assistance during the course of the event, you can contact all of the Official Vendors at the Customer Service Center.
- After emptying crates, place empty labels on all sides of your crates and cases. Remember to remove old empty labels. Additionally, empty labels are sometimes color coded, so make sure you get the correct color and be sure your booth number is on each label.
- Work Zone: Customer acknowledges that the show site and surrounding areas are active work zones. Exhibitors, its agents, employees, and representatives are present at their own risk.
- If you have any questions or concerns about your final invoice, please be sure to contact the Arata Expositions, Inc. representative at the Customer Service Center before the close of the show. Absolutely no credits will be issued after the show closes.

OUTBOUND - MOVE OUT

- Keep in mind, the return of empty containers varies depending on the size of the show, so coordinate your outbound flight to accommodate this. Arata Expositions does not provide security at the show site. It is the Customer's responsibility to stay with their property. Arata Expositions is not responsible for loss or damage to property left in the Customer's booth at any time for any reason.
- Make sure you have properly filled out an Arata Expositions, Inc. Bill of Lading (one for each destination you are shipping to) and that you have turned all of your shipping paperwork into the Arata Customer Service Center before you leave the exhibit hall.
- Please be sure to have your freight carrier of choice scheduled to pick up your exhibit material from the hall, no later than Tuesday, August 14, 2018 by 6:00pm or your freight will be re-routed on the designated show carrier.



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HOW TO PLACE YOUR ORDER

2018 Brewing Summit

Complete as many of the order forms for furniture, carpeting, shipping, etc., as your planning allows before each Deadline Date. **Orders without payment will not be processed. All companies must provide a credit card authorization form with orders.** Make checks payable to Arata Expositions, Inc. **Orders with payment received after the Deadline Date will be charged standard prices.**

FORMS TO ARATA EXPOSITIONS, INC.

- Complete the necessary Arata Expositions, Inc. forms and calculate the cost of each order.
- Review our PAYMENT POLICY AGREEMENT carefully. **ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT IN FULL AND A CREDIT CARD AUTHORIZATION ON FILE.** A credit card authorization is required even when paying via cash, company check and/or wire transfer.
- Complete the CALCULATION WORKSHEET.
- For your files, make a photocopy of all the Arata Expositions, Inc. forms used from this Manual.
- Place your order online, if available, mail, fax this set of documents to:

Arata Expositions, Inc.
2501 Investors Row, Suite 1000
Orlando, FL 32837
Phone (407) 422-3636
Fax (407) 856-7444
Email: mmcelroy@arataexpo.com

FORMS TO THE OTHER OFFICIAL SUPPLIERS

Electrical, telephone, internet, photography service, etc., please follow the payment and mailing instructions indicated on each of these forms located in the Exhibitor Service Manual.

ORDERS AFTER THE DEADLINE

If there is still time for forms to reach us by mail, air courier, fax or email, you are welcome to make additions after the deadline date. Note that these will be charged at the standard rate.

SHOW SITE ORDERS

Simply order from Arata Expositions, Inc. staff at the Customer Service Center on the exhibition floor. We will be fully staffed during all set up hours to accommodate any additional requests you may have. Payment by cash, check or credit card will be required at the Customer Service Center for all show site orders.



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CHARGE AUTHORIZATION

2018 Brewing Summit

All companies must provide a credit card authorization with order. Any remaining balance after completion of all show services (including any T3 Logistics, LLC invoicing) will be charged to your authorized credit card.

ABSOLUTELY NO CREDITS WILL BE ISSUED AFTER SHOW CLOSING.

PLEASE PRINT OR TYPE

Booth Number(s) _____

Company Name _____

Street Address _____

City _____ State _____ Zip _____

Ordered by _____ Date _____ Telephone _____

Fax _____ E-Mail _____

CREDIT CARD AUTHORIZATION

American Express
 Account #

MasterCard

Visa

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Expiration Date

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Cardholder's Name (Print) _____

Cardholder's Signature _____

Cardholder's Billing Address:

Street Address _____

City _____ State _____ Zip _____

Telephone _____ E-Mail _____

(This form must be signed and accompanied by your order)



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PAYMENT POLICY AGREEMENT

2018 Brewing Summit

Arata Expositions, Inc. recognizes that your participation in this event is a vital part of your marketing program, and we want to do everything possible to make it profitable and rewarding. As a valued customer, we ask for your understanding and cooperation with regard to our payment policy.

Arata Expositions, Inc. requires settlement of **ALL** invoices prior to the close of the show by payment in full (100%, including applicable tax is due at show site) via cash, company check, credit card (Visa, MasterCard, or American Express) and/or wire transfers. Please contact our office for wire transfer information. **A \$50.00 bank transfer fee for wire transfers must be added to the amount transferred. Exhibiting company will be responsible for all bank fees.** All companies must provide a credit card authorization form with orders even when paying via cash, company check and/or wire transfer.

It is understood that acceptance of the following terms and conditions will be construed when any of the following conditions are met:

- The Exhibit Shipping Information & Material Handling Rate Schedule is sent in; or
- Exhibitors materials are delivered to either the Arata Expositions, Inc. (hereafter referred to as AEI) warehouse or show site for which AEI is the Official General Contractor for the event: or
- When an order for any rental equipment and/or labor is placed by the exhibitor with AEI

International firms paying by company check must pay in U.S. funds drawn on a U.S. bank. **All companies must provide a credit card authorization form with orders. Purchase orders are not considered payment.**

Your show site representative, agent, or display house must be made aware of this policy and **must** be able to settle the account in full as we will not bill a third party. AEI reserves the right to withhold any services to an exhibitor for non-payment of outstanding invoices by the second day of the show.

There will be a fee of \$50.00 for any returned check.

If the exhibitor is tax exempt, exhibitor must supply a certificate for the state in which the services are to be used.

It is the responsibility of the exhibitor to advise the AEI Service Desk immediately of any discrepancies or problems with their invoices **PRIOR TO THE CLOSE OF THE SHOW. Any credit card refunds must be resolved within 30 days.** If an exhibitor needs to change any charges from one credit card to another, a 3.5% service fee will be charged for the credit and a 3.5% service fee for the new charge.

Any unpaid balance after the close of the show, shall be due and payable upon receipt of invoice. Unpaid balances after 30 days of invoice date will be subject to a FINANCE CHARGE, at the lesser of the maximum rate allowed by law or 2% per month, which is an annual percentage rate of 24%.

ANY ORDERS RECEIVED FROM EXHIBITORS WHO HAVE AN OUTSTANDING BALANCE FROM PREVIOUS SHOWS WILL NOT BE PROCESSED UNTIL PAYMENT OF THE DELINQUENT INVOICE IS SETTLED IN FULL AND A CREDIT CARD OR CERTIFIED CHECK FOR THE NEW SERVICES AND EQUIPMENT IS RECEIVED AND CLEARED.

Any exhibitor using a credit card for payment of services to AEI that has had at least two unsuccessful charge backs in a 12 month period will not have charge privileges with AEI for the subsequent 12 month period. As a result, the exhibitor will be required to pay by wire transfer or certified check cleared in advance of future show open dates.

AEI will not be liable for any damages to the exhibitor/client that result from a failure to comply with payment terms in advance of the show, even if it results in a delay of their work or overtime charges.

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
Telephone	Fax		



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THIRD PARTY PAYMENT

2018 Brewing Summit

Booth Number(s) _____

Name of Organization _____

Authorized by _____ Title _____ Date _____
(Please Print)

E-Mail _____ Signature _____

Please complete and return this form to charge the final balance for show services to a third party account. A third party credit card authorization must be received at least 30 days prior to show opening. **BOTH FIRMS MUST COMPLETE THIS FORM.** Any remaining balance after completion of all show services will be charged to the authorized credit card. **ABSOLUTELY NO CREDITS WILL BE ISSUED AFTER SHOW CLOSING.**

We understand, and agree, that we, the exhibiting firm, are ultimately responsible for payment of charges, and in the event the named third party does not discharge payment prior to show closing, such charges will revert to our firm.

We have read, understand, and agree to all the above terms and have advised our show site representative accordingly.

Exhibitor Signature: _____ Print Name: _____ Date: _____

THIRD PARTY

Third Party Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-Mail Address _____

Exhibitor Signature _____

Print Name _____

CREDIT CARD CHARGE AUTHORIZATION

Cardholders Name _____

Address _____

City _____ State _____ Zip _____

American Express Visa

MasterCard EXPIRATION DATE: __/__/__

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Account Number

Please indicate which of the below items are to be charged to the third party:

- All Services Booth Cleaning
- Furniture, Carpet and Accessories Material Handling
- Labor
- Other (Please Specify) _____

Cardholders Signature _____

EXHIBITING COMPANY

Exhibiting Company _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-Mail Address _____

Exhibitor Signature _____

Print Name _____

CREDIT CARD CHARGE AUTHORIZATION

Cardholders Name _____

Address _____

City _____ State _____ Zip _____

American Express Visa

MasterCard EXPIRATION DATE: __/__/__

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Account Number

Please indicate which of the below items are to be charged to the exhibiting company:

- All Services Booth Cleaning
- Furniture, Carpet and Accessories Material Handling
- Labor
- Other (Please Specify) _____

Cardholders Signature _____

THIS FORM MUST BE COMPLETED BY BOTH FIRMS. PLEASE RETURN THIS COMPLETED FORM TO ARATA EXPOSITIONS, INC, BY THE DEADLINE DATE OF JULY 27, 2018.



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COST CALCULATION

2018 BREWING SUMMIT

As stated in our Payment Policy, all invoices must be paid in advance or at the show - cash, company check, wire transfer and/or credit card. All companies must provide a credit card authorization form with orders. Absolutely no credits will be issued after show closing.

COST CALCULATION WORKSHEET

1. Furniture _____
2. Display Tables..... _____
3. Plush Carpet/Standard Carpet _____
4. Custom Furniture _____
5. Rental Units..... _____
6. Cleaning _____
7. Signs _____
8. Floral..... _____
9. Labor Installation _____
10. Labor Dismantling..... _____
11. Add 8% Tax (lines 1 – 10)..... _____
12. Material Handling Estimate..... _____
13. **BALANCE DUE***..... _____

***Your order will not be processed without a credit card on file.**

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
Telephone		Fax	



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SAFETY

2018 BREWING SUMMIT

SAFETY IS VERY IMPORTANT FOR EVERYONE WORKING IN THE EXHIBIT HALL

Arata Expositions, Inc. is committed to safety and values it throughout our organization and demonstrates it in the work we perform. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of an Arata Expositions employee. By reporting unsafe or hazardous conditions and by following the safety guidelines below you will be doing your part in creating a safe work environment.

SAFETY GUIDELINES:

- Only authorized personnel and employees allowed, all others prohibited.
- This is an active work zone. Please treat the show areas during move-in and move-out as an active construction zone. Appropriate attire includes footwear with hard soles that protects against potential injuries from site debris, and limits potential for slip and falls. Heels, flip flops and open toed shoes are inappropriate and violate safety standards.
- All exhibitors and attendees enter at their own risk. Do not enter the dock/yard areas.
- Never run in the exhibit hall. Please walk. Watch your step in aisles.
- Smoking is prohibited in the exhibit hall and dock areas.
- Stay clear of dock doors.
- Stay clear of heavy machinery.
- Never stand on furniture. The furniture is not designed to support your standing weight.
- Clean up or report spills.
- Keep aisles free and clear of any and all debris.
- Practice good housekeeping.
- Check electrical cords for damage. Do not overload outlets or plugs.
- Protect valuables at show site. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
- Keep fire exits clear and report any fires immediately.

If you notice anything unsafe please contact an Arata employee immediately.

During move in and move out individuals under the age of 18 are prohibited from being on or around the show floor. Show sites during these times are similar to a construction zone and considered to be hazardous. OSHA regulations prohibit minors from being present in a hazardous work environment.

THINK SAFETY ! ! !

STANDARD BOOTH CARPET

Give your booth the classic look you need with one of our inviting color selections of attractive, high-quality carpet



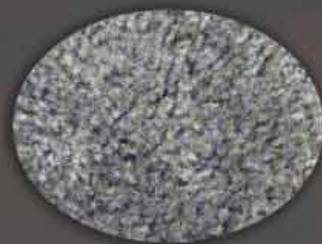
burgundy



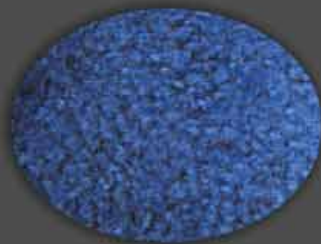
red



black



grey



blue



purple



teal



hunter green

washington d.c.
15928 tournament drive
gaithersburg, md 20877
p|301.921.0800
f |301.990.1717

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STANDARD CARPET

2018 BREWING SUMMIT

All materials are on a rental basis and remain the property of Arata Expositions, Inc. The undersigned is responsible for these items and for their condition at close of show. As stated in our Payment Policy, all invoices must be paid in advance or at the show - cash, company check, wire transfer and/or credit card. All companies must provide a credit card authorization form with orders. If your rental carpet is damaged, you will be charged the full replacement cost which is equal to the rental charge.

STANDARD LINEAR BOOTH CARPET				
Check Size	Description	Discount Price	Standard Price	Extended Price
<input type="checkbox"/>	10' x 10' Carpet	\$190.00	\$266.00	\$
<input type="checkbox"/>	10' x 20' Carpet	\$380.00	\$532.00	\$
<input type="checkbox"/>	10' x 30' Carpet	\$570.00	\$798.00	\$
<input type="checkbox"/>	10' x 40' Carpet	\$760.00	\$1,064.00	\$

Standard carpet is supplied **only** for in-line/linear booths. For island configurations (booths 20' x 20' or larger), please order Special Cut Carpet or Plush Carpet.

STANDARD SPECIAL CUT BOOTH CARPET

Special sizes are available in any dimensions. Price includes all necessary taping and visqueen for protection of carpet during set-up.

BOOTH SIZE _____ x _____ = _____ sq. ft.

Total sq. ft.	Discount Price	Standard Price	Extended Price
_____ x \$5.75 per sq. ft.	\$8.05 per sq. ft.	=	\$ _____

STANDARD CARPET COLORS (CHECK COLOR BELOW)

Black
 Grey
 Red
 Blue
 Hunter Green
 Burgundy
 Purple
 Teal

If item colors are not selected in advance, AEI will do so at no risk.

CARPET PADDING	Discount Price	Standard Price	Extended Price
Single Padding _____ x _____ = _____ sq. ft. x \$2.00 per sq. ft.	\$2.00 per sq. ft.	\$2.80 per sq. ft.	= \$ _____
Double Padding _____ x _____ = _____ sq. ft. x \$4.00 per sq. ft.	\$4.00 per sq. ft.	\$5.60 per sq. ft.	= \$ _____

VISQUEEN	Discount Price	Standard Price	Extended Price
_____ x _____ = _____ sq. ft. x \$2.00 per sq. ft.	\$2.00 per sq. ft.	\$2.80 per sq. ft.	= \$ _____

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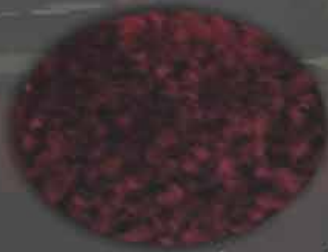
All Arata rental carpet is laid clean on the date of installation. In the event that carpet becomes dirty during the set up of the show, booth cleaning services must be ordered.

Standard Booth Carpet Total	
8% Tax	
Total	

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
Telephone		Fax	

CUSTOM PLUSH CARPET

Create a unique and inviting booth environment with any of our enticing color selections available in plush booth carpet



burgundy



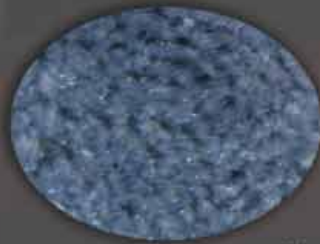
red



ice



silver cloud



new blue



navy



black



charcoal



beige



emerald

washington d.c.
15928 tournament drive
gaithersburg, md 20877
p|301.921.0800
f |301.990.1717

orlando, fl
2501 investors row, suite 1000
orlando, fl 32837
p|407.422.3636
f |407.856.7444



arata expositions, inc.
 2501 investors row, suite 1000
 orlando, fl 32837
 phone: (407) 422-3636
 fax: (407) 856-7444
 www.arataexpo.com

PLUSH CARPET

2018 BREWING SUMMIT

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PLUSH CARPET

This plush, heavy cut nylon pile carpet has built-in Scotchguard. Rental includes installation, all necessary taping, plastic covering for protection, and removal at the close of the show.

BOOTH SIZE

_____ x _____ = _____ sq. ft.

Total sq. ft.	Discount Price	Standard Price	Extended Price
_____ x _____	\$6.50 per sq. ft.	\$9.10 per sq. ft.	= \$ _____

PLUSH CARPET COLORS

(CHECK COLOR BELOW)

- Black
 Navy
 Red
 New Blue
 Beige
 Emerald
 Silver Cloud
 Burgundy
 Ice **

If item colors are not selected in advance, AEI will do so at no risk. **Purchase only @ \$9.75 per sq. ft discount or \$13.65 standard

CARPET PADDING

	Discount Price	Standard Price	Extended Price
Single Padding _____ x _____ = _____ sq. ft. x	\$2.00 per sq. ft.	\$2.80 per sq. ft.	= \$ _____
Double Padding _____ x _____ = _____ sq. ft. x	\$4.00 per sq. ft.	\$5.60 per sq. ft.	= \$ _____

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All Arata rental carpet is laid clean on the date of installation. In the event that carpet becomes dirty during the set up of the show, booth cleaning services must be ordered.

Plush Booth Carpet Total	
8% Tax	
Total	

Company Name	Booth Number
--------------	--------------

Street Address

City	State	Zip Code	Country
------	-------	----------	---------

Email Address	Contact Name
---------------	--------------

Telephone	Fax
-----------	-----



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 orlando, fl 32837
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BOOTH CLEANING

2018 BREWING SUMMIT

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ALL DAILY CLEANING SERVICES MUST BE ORDERED EXCLUSIVELY THROUGH ARATA EXPOSITIONS, INC. NO INDEPENDENT CONTRACTORS WILL BE PERMITTED TO PERFORM CLEANING SERVICES.

BOOTH CLEANING

Vacuuming of booth and emptying of wastebaskets.

			Discount Price	Standard Price	Extended Price
Pre Show Cleaning	_____ x _____ = _____ sq. ft.	x \$0.65 per sq. ft.		\$0.85 per sq. ft.	= \$ _____
Daily Show Cleaning	_____ x _____ = _____ sq. ft.	x \$1.95 per sq. ft.		\$2.54 per sq. ft.	= \$ _____

The square footage is based on the overall size of the space occupied.

PORTER SERVICE

Emptying of wastebaskets once every two hours, show hours only. Rates are based on booth size.

	Cost per Day	Number of Show Days	Extended Price
Up to 500 square feet	\$110.00	x _____	= _____
501 to 1000 square feet	\$120.00	x _____	= _____
1001 to 2500 square feet	\$130.00	x _____	= _____
Greater than 2500 square feet	\$140.00	x _____	= _____

The square footage is based on the overall size of the space occupied.

Discount Deadline: July 27, 2018 (Received By). Discount price applies only to orders that are accompanied by payment and are received by discount deadline. **Standard price applies to orders received after the deadline.** Absolutely no credits will be issued after show closing.

All rates are subject to change if necessitated by increased labor and material costs.

Cleaning Total	
8% Tax	
Total	

Company Name	Booth Number
--------------	--------------

Street Address

City	State	Zip Code	Country
------	-------	----------	---------

Email Address	Contact Name
---------------	--------------

Telephone	Fax
-----------	-----

STANDARD BOOTH FURNISHINGS

Choose from a full line of attractive, versatile booth furnishings to create just the right atmosphere for meeting with your prospects

SHOWN:

- Deluxe Arm Chair
- Deluxe Counter Stool
- Draped Table (42" h x 2' x 8')
- Draped Table (30" h x 2' x 4')
- Chrome Tripod Easel
- Wastebasket



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FURNITURE

2018 BREWING SUMMIT

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CHAIRS				
Qty.	Description	Discount Price	Standard Price	Extended Price
	Arm Chair	\$135.00	\$189.00	\$
	Side Chair	\$125.00	\$175.00	\$
	Counter Stool	\$150.00	\$210.00	\$
ACCESSORIES				
	Wastebasket	\$32.00	\$44.80	\$
	Literature Rack	\$175.00	\$245.00	\$
	Bag Holder	\$120.00	\$168.00	\$
	Easel (Tripod)	\$70.00	\$98.00	\$
	Chrome Sign Holder (22" x 28")	\$120.00	\$168.00	\$
	Fishbowl	\$40.00	\$56.00	\$
	Posterboard, 4' x 8', Vertical	\$200.00	\$280.00	\$
	Posterboard, 4' x 8', Horizontal	\$200.00	\$280.00	\$
	Tensa Barriers	\$75.00	\$105.00	\$
	Credenza (18"d x 36"w x 42"h) white <input type="checkbox"/> grey <input type="checkbox"/> black <input type="checkbox"/>	\$400.00	\$600.00	\$
	Pedestal (18"d x 18"w x 42"h) white <input type="checkbox"/> grey <input type="checkbox"/> black <input type="checkbox"/>	\$325.00	\$487.50	\$

SPECIAL DRAPERY/SKIRTING				
	8' High (per lin. foot) (\$55 min)	\$30.00	\$42.00	\$
	3' High (per lin. foot) (\$55 min)	\$20.00	\$28.00	\$
	Special Skirting (per lin. foot)	\$10.00	\$14.00	\$
	8' High End Cap / Close Off	\$60.00	\$84.00	\$

(CHECK COLOR BELOW)

Blue Teal Burgundy Black
 Red Silver Purple White

If item colors are not selected in advance, AEI will do so at no risk.

Furniture Total	
8% Tax	
Total	

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Standing on rental furniture is prohibited. Arata Expositions, Inc. cannot be responsible for injuries or falls caused by improper use.

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
Telephone	Fax		



arata expositions, inc.
 2501 investors row, suite 1000
 orlando, fl 32837
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DISPLAY TABLES

2018 BREWING SUMMIT

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DRAPED DISPLAY TABLES 30" HIGH

Qty.	Description	Discount Price	Standard Price	Extended Price
	2' x 4' x 30"	\$145.00	\$203.00	\$
	2' x 6' x 30"	\$175.00	\$245.00	\$
	2' x 8' x 30"	\$205.00	\$287.00	\$
	4th Side Drapes for 30" Tables	\$65.00	\$91.00	\$

DRAPED DISPLAY TABLES 42" HIGH

	2' x 4' x 42"	\$175.00	\$245.00	\$
	2' x 6' x 42"	\$205.00	\$287.00	\$
	2' x 8' x 42"	\$235.00	\$329.00	\$
	4th Side Drapes for 42" Tables	\$80.00	\$112.00	\$

(CHECK COLOR BELOW)

<input type="checkbox"/> Black	<input type="checkbox"/> Blue	<input type="checkbox"/> Burgundy	<input type="checkbox"/> Silver
<input type="checkbox"/> White	<input type="checkbox"/> Red	<input type="checkbox"/> Teal	<input type="checkbox"/> Gold

If item colors are not selected in advance, AEI will do so at no risk.

UNDRAPED DISPLAY TABLES 30" HIGH

	2' x 4' x 30"	EXHIBITOR MUST SUPPLY TOP & TABLE SKIRT	\$85.00	\$119.00	\$
	2' x 6' x 30"		\$100.00	\$140.00	\$
	2' x 8' x 30"		\$115.00	\$161.00	\$

	2' x 4' x 42"	EXHIBITOR MUST SUPPLY TOP & TABLE SKIRT	\$100.00	\$140.00	\$
	2' x 6' x 42"		\$115.00	\$161.00	\$
	2' x 8' x 42"		\$130.00	\$182.00	\$

DRAPED TABLE RISERS 12" HIGH

	4 ft. Riser (white vinyl)	\$75.00	\$105.00	\$
	6 ft. Riser (white vinyl)	\$85.00	\$119.00	\$

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Standing on rental furniture is prohibited. Arata Expositions, Inc. cannot be responsible for injuries or falls caused by improper use.

Display Tables Total	
8% Tax	
Total	

Company Name	Booth Number
--------------	--------------

Street Address

City	State	Zip Code	Country
------	-------	----------	---------

Email Address	Contact Name
---------------	--------------

Telephone	Fax
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custom furniture



Power Up In Style.

Denotes Powered Products



ROMA

CHRPWR Chair, Powered
(white vinyl) 37" L 31" D 33" H



ROMA

SFAPWR Sofa, Powered
(white vinyl) 78" L 31" D 33" H



Powered Seating

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities. Charging adapters are available to rent for all powered products.



Powered Seating



Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

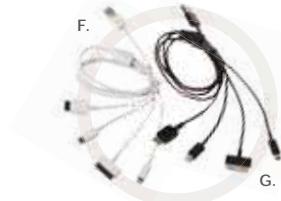
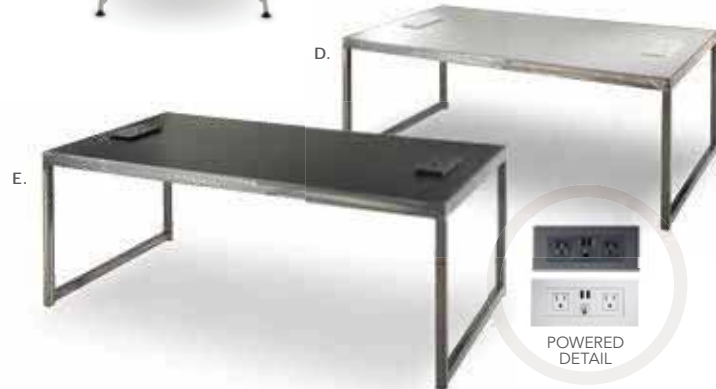
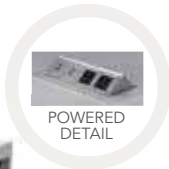


**A) NPLCHP
Naples Chair, Powered**
(black vinyl)
36" L 30" D 33.25" H

**B) NPLSOP
Naples Sofa, Powered**
(black vinyl)
87" L 30" D 33.25" H

**C) NPLLOP
Naples Loveseat, Powered**
(black vinyl)
62" L 30" D 33.25" H

Powered Tables



Ventura Powered Tables
A) VNTWHT Bar
(white top)
72.25" L 26.25" D 42" H
B) VNTBLK Bar
(black top)
72.25" L 26.25" D 42" H

G30 Powered Tables
(white top)
C) G30DWP Café
72" L 26" D 30" H

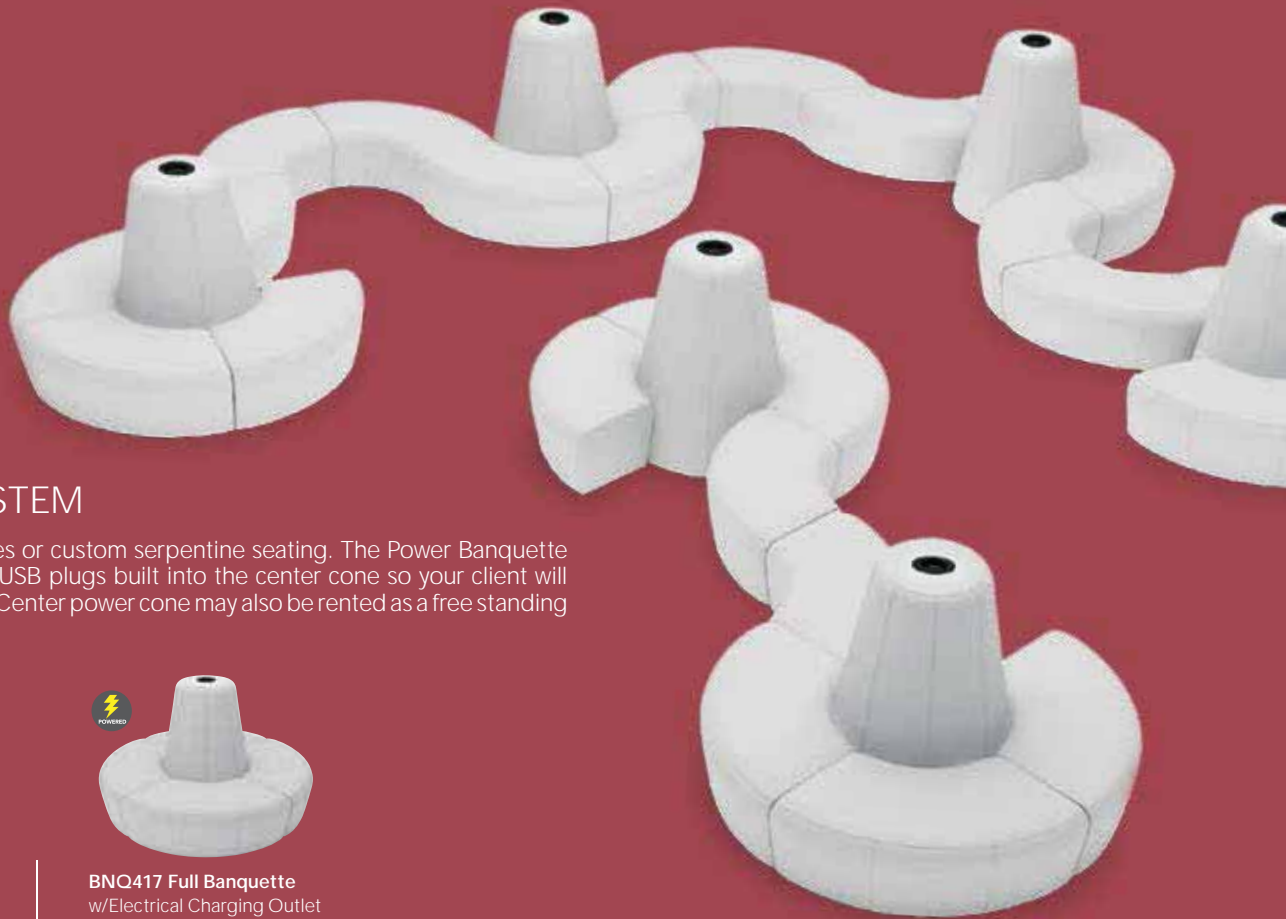
**Sydney Powered
Cocktail Tables**
D) C1WP
(white, brushed steel)
48" L 26" D 18" H
E) C1YP
(black, brushed steel)
48" L 26" D 18" H

Charging Adapters
F) ADAPT W (white)
G) ADAPT B (black)

Charging adapters are available to rent for all powered products.

Powered Banquettes.

Denotes Powered Products



MODULAR SYSTEM

Create round banquettes or custom serpentine seating. The Power Banquette system has 3 AC and 2 USB plugs built into the center cone so your client will never be left powerless. Center power cone may also be rented as a free standing charging station.



BNQTL7 Center Cone
w/Electrical Charging Outlet
(white vinyl)
38" RND 51"H



BNO417 Full Banquette
w/Electrical Charging Outlet
(white vinyl)
72" RND 51"H



BNQR17 Ottoman Ring
(4 ottoman seats)
(white vinyl)
72" RND 18"H



BNQ7 Quarter Curve Ottoman
(white vinyl)
53" L 22" D 18" H




WHT12 Half Bench Ottoman
(white vinyl)
39" L 22" D 18" H



Detail of Electrical Charging Outlet

Powered Pedestals

 Denotes AC and USB charging outlets

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface)

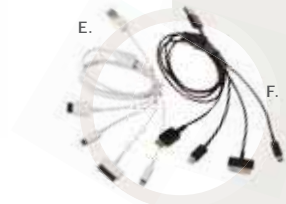
Powered Locking Pedestal

- A) PDL36W** (white)
24" L 24" D 36" H
- B) PDL42W** (white)
24" L 24" D 42" H
- C) PDL36B** (black)
24" L 24" D 36" H
- D) PDL42B** (black)
24" L 24" D 42" H


Charging Adapters

- E) ADAPTW** (white)
- F) ADAPT B** (black)

Charging adapters are available to rent for all powered products.



Powered Tech Desk

 Denotes AC and USB charging outlets

- A) TECH3B Tech Desk, Powered w/3 Drawer File Cabinet**
(black metal, laminate)
60" L 30" D 30" H

- B) TECH Tech Desk, Powered**
(black metal, laminate)
60" L 30" D 30" H

- C) TECH3 3 Drawer File Cabinet on Castors**
(black metal, laminate)
16" L 20" D 28" H

Charging Adapter

- D) ADAPT B** (black)

Charging adapters are available to rent for all powered products.



Soft Seating

Create Engaging Booth Environments

HOPI

(gray linen)

HOPCH, Chair

21" L 25" D 34" H

HOPLV, Loveseat

48" L 25" D 34" H

PEDESTAL

PDL42W

Powered Locking

(white)

24" L 24" D 42" H

CAFÉ TABLE

30WHHC

Hydraulic Chrome Base

(laminated white top)

30" Round 29" H

REGIS

REGOTT End Table

(brushed metal)

16" L 15.5" D 16.5" H

MARCHE

MAR010 Swivel Ottoman

(blue fabric)

17" RND 18" H



Soft Seating Collections

Available in Power 

A.



B.



BAJA

A) BCHWHT Chair
(white vinyl)
36" L 30.5" D 28" H

B) BLVWHT Loveseat
(white vinyl)
61" L 30.5" D 28" H

A.



B.



FAIRFAX

A) FAIRSW Sofa
(white vinyl, brushed metal)
62" L 26" D 30" H

B) FAIRCW Chair
(white vinyl, brushed metal)
27" L 26" D 30" H

A.



B.



C.



NAPLES

A) NPLCHR Chair
(black vinyl)
36" L 30" D 33.25" H
NPLCHP (Powered)

B) NPLSOF Sofa
(black vinyl)
87" L 30" D 33.25" H
NPLSOP (Powered)

C) NPLLOV Loveseat
(black vinyl)
62" L 30" D 33.25" H
NPLLOP (Powered)

Munich Collection

Modular Seating to Design Custom Exhibits



MUNICH

MNCHSC Sectional 3pc.
(gray fabric)
93.5" L 27" D 28.5" H

SILVERADO

C1E Cocktail Table
(glass, chrome)
36" Round 17" H



MNCHCH Munich Armless Chair
(gray fabric)
22.5" L 27" D 28.5" H



MNCHCC Munich Corner Chair
(gray fabric)
26" L 27" D 28.5" H



MNCHLV Munich Armless Loveseat
(gray fabric)
45" L 27" D 28.5" H

Soft Seating Collections



A.



B.



A.



B.



C.



A.



B.



C.



A.

B.

C.

ALLEGRO

- A) CHR002 Chair**
(blue fabric)
36"L 34.5"D 30"H
- B) SFA002 Sofa**
(blue fabric)
73"L 34.5"D 30"H

TANGIERS

- A) TANSOF Sofa**
(beige textured)
78"L 37"D 36"H
- B) TANCHR Chair**
(beige textured)
34"L 37"D 36"H
- C) TANLOV Loveseat**
(beige textured)
57.5"L 37"D 37"H

KEY LARGO

- A) KEYCHR Chair**
(black fabric)
35"L 35"D 34"H
- B) KEYLOV Loveseat**
(black fabric)
57"L 35"D 34"H
- C) KEYSOF Sofa**
(black fabric)
79"L 35"D 34"H

SOUTH BEACH

- A) SO1 Sofa**
(platinum suede)
69"L 29"D 33"H
- B) OTS Ottoman**
(platinum suede)
25"L 31"D 18"H
- C) SO2**
Sofa Sectional 3pc.
(platinum suede)
152"L 40"D 33"H

Accent Chairs

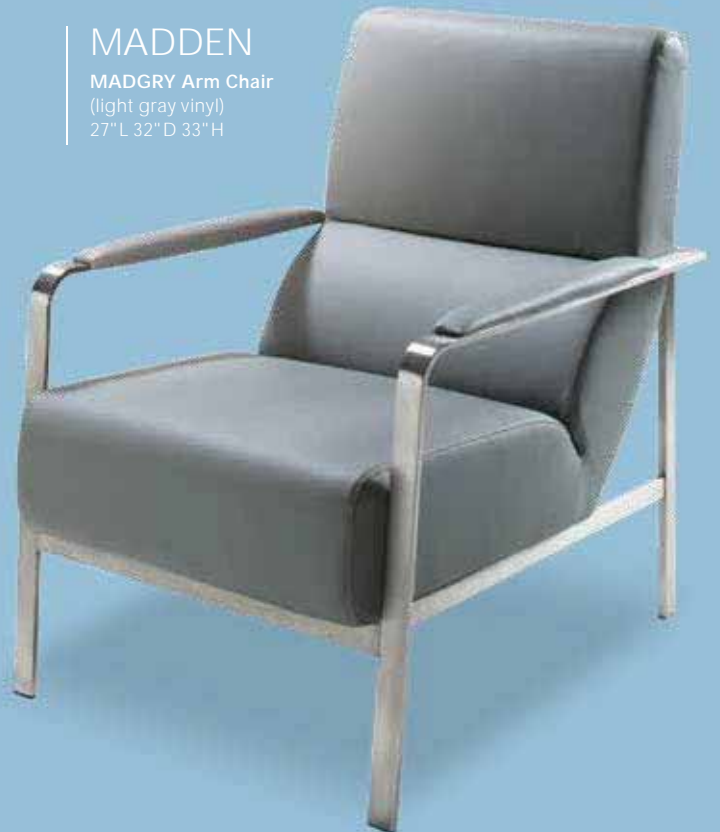
KEY WEST

OCB Chair
(black)
31" L 31" D 31" H



MADDEN

MADGRY Arm Chair
(light gray vinyl)
27" L 32" D 33" H



SWANSON

SWAN Swivel Chair
(white vinyl)
28" L 25" D 30" H



Accent Chairs



A.



B.



C.

**A) BCW
Madrid Chair**
(white vinyl)
30"L 30"D 31"H

**B) OCH
Madrid Chair**
(black vinyl)
30"L 30"D 31"H

C) FAIRCW Chair
(white vinyl, brushed metal)
27"L 26"D 30"H

**D) LABREA
La Brea Swivel Chair**
(charcoal gray, fabric)
35"L 27"D 40"H

**E) MNCHCH
Munich Armless Chair**
(gray fabric)
22.5"L 27"D 28.5"H

F) HOPCH, Chair
(gray linen)
21"L 25"D 34"H



D.



E.



F.

Meeting & Stage Chairs



A.



B.



C.

Meeting Chair
25.5"L 23.5"D 34"H
A) OCMESP (espresso vinyl)
B) OCMTAU (taupe fabric)
C) OCMWHT (white vinyl)

ZENITH

A) ZENCHR Chair
(white, chrome)
18.25" L 22" D 32" H

B) 30MAHC
Madison Hydraulic
Café Table
(chrome base, gray
acajou top)
30" RND 29" H



LAGUNA

C) LMCHR Chair
(maple, chrome)
18" L 19" D 34" H

D) 30WHHC
Round Café Table
(white laminate top,
chrome hydraulic base)
30" Round 29" H



MALBA

MALGRY Chair
(gray)
20" L 20" D 32" H



MALBA

MALGRN Chair
(green)
20" L 20" D 32" H



Group Seating

Styles & Shapes



A.



B.



C.



D.



E.



F.



G.



H.

Berlin Chair

18"L 22"D 32"H

A) CS8 (black, white)

B) CS9 (red, white)

C) CS4

Syntax Chair

(black, chrome)

23"L 19"D 32.25"H

D) XCHR

Christopher Chair

(white vinyl, chrome)

17"L 19"D 35"H

E) CH002

Wendy Chair

(clear acrylic)

15"L 20"D 36"H

F) SC10

Razor Armless Chair

(white)

15.38"L 15.5"D 30.5"H

G) SC3

Brewer Chair

(onyx, black)

20"L 20"D 32"H

H) XC6

Altura Guest Chair

(black crepe)

25"L 20"D 34"H

Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

I) RSTDIN Rustique Chair w/arms (gunmetal) 20"L 18"D 31"H

J) DUET Duet Chair (black, chrome) 21"L 23"D 33"H





Ottomans

VIBE CUBE

18" L 18" D 18" H

- A) VIB09 (white vinyl)
- B) VIB10 (black vinyl)
- C) VIB11 (steel blue vinyl)
- D) VIB13 (purple vinyl)
- E) VIB12 (silver vinyl)
- F) VIB07 (beige vinyl)
- G) VIB04 (red vinyl)
- H) VIB06 (gold/bronze vinyl)
- I) VIB01 (green vinyl)
- J) VIB03 (pink vinyl)
- K) VIB05 (yellow vinyl)
- L) VIB02 (blue vinyl)
- M) VIB08 (orange vinyl)

Styles & Shapes



Beverly Bench
 60" L 20" D 18" H
A) BVLYWH (white vinyl)
B) BVLYBK (black vinyl)
C) BVLYGR (gray fabric)
D) BVLYRD (red fabric)
E) BVLYOB (ocean blue fabric)
F) BVLYLN (linen fabric)
G) BVLYBN (brown fabric)

H) WHT12 Half Bench
 (white vinyl)
 39" L 22" D 18" H

ENDLESS Square
 34" L 34" D 15" H
I) END02B (black)
J) END02W (white)
ENDLESS Curved
 60.5" L 37.5" D 15" H
K) END01B (black)
L) END01W (white)

M) BNQ7 Quarter Curve
 (white vinyl)
 53" L 22" D 18" H

N) BNQR17 Ring
 (4 ottoman seats)
 (white vinyl)
 72" RND 18" H

O) SAL Sally Stool
 (white)
 12" Round 17" H

P) CUBL20 Edge LED Cube
 (white plastic)
 20" L 20" D 20" H
 A/C power only

Q) REGBEN Regis Bench
 (brushed metal)
 47" L 15.5" D 16" H

Marche Swivel



Marche Swivel Ottomans
 17" RND 18" H
A) MAR001 (white vinyl)
B) MAR005 (red fabric)
C) MAR009
 (pear yellow fabric)
D) MAR007 (plum fabric)
E) MAR010 (blue fabric)
F) MAR002 (gray fabric)
G) MAR006
 (rose quartz fabric)
H) MAR003 (linen fabric)
I) MAR004
 (raspberry fabric)
J) MAR008
 (meadow green fabric)

Accent Tables

ALONDRA

Cocktail Table
47"L 24"D 16"H

- A) ALC100 (glass, chrome)
- B) ALC200 (wood, chrome)



B.



C.



D.



ALONDRA

End Table

20"L 20"D 20"H

- C) ALE100 (glass, chrome)
- D) ALE200 (wood, chrome)

GEO

Cocktail Table
50"L 22"D 16"H

- A) C1C (glass, chrome)
- B) C1FWB (wood, black)



A.



B.

C.



D.



GEO

End Table

26"L 26"D 20"H

- C) E1C (glass, chrome)
- D) E1FWB (wood, black)

Styles & Shapes

Available in Power 



SYDNEY

(brushed steel)
Cocktail Tables
 48" L 26" D 18" H
A) C1W (white)
C1WP (Powered)
B) C1Y (black)
C1YP (Powered)

End Tables
 27" L 23" D 22" H
C) E1W (white)
D) E1Y (black)

REGIS

(brushed metal)
E) REGBEN Bench Table
 47" L 15.5" D 16" H
F) REGOTT End Table
 16" L 15.5" D 16.5" H

SILVERADO

(glass, chrome)
G) E1E End Table
 24" Round 22" H
H) C1E Cocktail Table
 36" Round 17" H

OLIVER

(walnut finish)
I) EOLI End Table
 22" Round 22" H
J) COLI Cocktail Table
 47" L 27" D 19" H

RUSTIC

(wood)
K) ETBL E-Table
 21" L 15.5" D 27.5" H
L) TMBTBL Timber Table
 16" Round 17" H

M) AURA
Aura Round Table
 (white metal)
 15" Round 22" H

N) CUBTBL Edge LED
Cube Table
 (plexi top, white plastic)
 20" L 20" D 20" H
 A/C power only

Café Tables



A) 30MAHC Madison Hydraulic Café Table
(chrome base, gray acajou top)
30" RND 29"H

B) MALGRN Malba Chair
(green)
20" L 20" D 32"H



30" Round Café Tables

Standard Black Base

30" Round 29"H

A) ZTH (liquid steel blue top)

B) ZTB (red top)

Hydraulic Chrome Base

30" Round 29"H

C) 30WHHC (white laminate top)

D) 30STHC (silver textured)

E) CS4 Syntax Chair

(black, chrome)

23" L 19" D 32.25" H

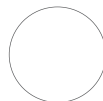


Customize And Create

Choose your base, black or chrome, then pick a color that suits your design.



MAPLE



WHITE LAMINATE



SILVER TEXTURED



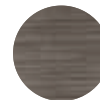
GRAPHITE NEBULA



LIQUID STEEL BLUE



RED



MADISON/GRAY ACAJOU



A.



B. | G.



C. | H.



D. | F.



E.



I.



J. | N.



K. | O.



L.



M.

Café Tables

Standard Black Base

30" Round 29"H

A) ZTG (silver textured)

B) ZTJ (graphite nebula)

C) ZTK (maple)

D) 30WH29 (white laminate)

E) ZTA (Madison/gray acajou)

36" Round 29"H

F) ZTO (white laminate)

G) ZTN (graphite nebula)

H) ZTP (maple)

Café Tables

Hydraulic Chrome Base

30" Round 29"H

I) 30SBHC (liquid steel blue)

J) 30GRHC (graphite nebula)

K) 30MTHC (maple)

L) 30BRHC (red)

36" Round 29"H

M) 36WTHC (white laminate)

N) 36GRHC (graphite nebula)

O) 36MTHC (maple)

Mix & Match

Create the ultimate look. Choose from a wide variety of colorful Group Seating for the perfect style.

A) ZENCHR Zenith Chair (white, chrome) 18.25"L 22"D 32"H

B) DUET Duet Chair (black, chrome) 21"L 23"D 33"H



Bar Tables



A) 30WHHB
30" Round Bar Table
(white laminate top, chrome hydraulic base)
30" RND 45" H
B) APS12
Apex Barstools
(blue ultra suede)
21" L 21" D 33" H

C) 30SBHB
30" Round Bar Table
(liquid steel blue top, chrome hydraulic base)
30" RND 45" H

D) LMBAR
Laguna Barstool (maple, chrome)
18" L 20" D 47" H



E) RSTSQT
Rustique Square Metal Bar Table
(gunmetal)
23.75" L 23.75" D 41.25" H

F) RSTSTL
Rustique Barstool
(gunmetal)
13" L 13" D 30" H



Customize And Create

Choose your base, black or chrome, then pick a color that suits your design.



Bar Tables

Standard Black Base
 30" Round 42"H
A) VTJ (graphite nebula)
B) VTK (maple)
C) VTG (silver textured)
D) VTB (red)
E) 30WH42 (white laminate)
F) VTH (liquid steel blue)
G) VTA (Madison/gray acajou)

36" Round 42"H
H) VTW (white laminate)
I) VTN (graphite nebula)
J) VTP (maple)

Bar Tables

Hydraulic Chrome Base
 30" Round 45"H
K) 30GRHB (graphite nebula)
L) 30MTHB (maple)
M) 30STHB (silver textured)
N) 30BRHB (red)

36" Round 45"H
O) 36WTHB (white laminate)
P) 36GRHB (graphite nebula)
Q) 36MTHB (maple)



Style & Design

Create the right look. Choose from a wide variety of Bar Table heights and colors for the perfect look.

- R) 30MAHB 30" Round Bar Table w/Hydraulic Chrome Base (Madison/gray acajou) 30" RND 45"H
- S) ZENBAR Zenith Barstool (white, chrome) 19"L 20"D 44"H



Barstools



A.

B.

C.

D.

LIFT BARSTOOLS

- 15" Round 23–33.5"H
- A) ROLLWH (white vinyl)
- B) ROLLRD (red vinyl)
- C) ROLLBL (black vinyl)
- D) ROLLGY (gray vinyl)

Styles & Shapes



A.



B.



C.



D.

Apex Barstools

21"L 21"D 33"H

A) APS08 (black vinyl)

B) APS59 (red vinyl)

C) APS75 (white vinyl)

D) APS12 (blue ultra suede)

Zoey Barstools

15"L 16"D 30-34.75"H

E) BS002 (white, chrome)

F) BS003 (black, chrome)

Banana Barstools

21"L 22"D 41.75

G) BSS (black, chrome)

H) BST (white, chrome)

Oslo Barstools

17"L 20"D 45"H

I) BSD (blue)

J) BSC (white)

K) XBAR Christopher Barstool

(white vinyl, chrome)

19"L 15"D 41"H

L) BS001 Shark Barstool

(white, chrome)

22"L 19"D 34-44"H

M) BSR Syntax Barstool

(black, chrome)

23"L 19"D 43.25"H

N) RSTSTL Rustique Barstool

(gunmetal)

13"L 13"D 30"H



E.



F.



G.



H.



I.



J.



K.



L.



M.



N.

Mix & Match

Create the ultimate look. Choose from a wide variety of select Bar Seating for the perfect style.

O) ZENBAR Zenith Barstool (white, chrome) 19"L 20"D 44"H

P) LMBAR Laguna Barstool (maple, chrome) 18"L 20"D 47"H



Conference Tables



PWRUSB

Powered Conference Table Module
(black) 5"L 2.25"D 2"H

Includes 2 AC and 2 USB outlets. Available for all conference tables except the Geo, Merlin, Atomic and Work Tables.



A.

B.

C.

42" Round Conference Table

42" RND 29" H

A) CONF42 (white laminate)

B) CB1 (graphite nebula)

C) CB8 (Madison/gray acajou)

E.

D.

F.

MADISON

(Madison/gray acajou)

D) MADC05 5' Table

60"L 48"D 29"H

E) MADC08 8' Table

96"L 60"D 29"H

F) MADC10 10' Table

120"L 48"D 29"H

Styles & Shapes

A.



C.



D.



E.



F.



G.



H.



I.



J.



K. | L.



M.



Atomic Round Tables

(glass, chrome)
A) 42ATO 42" RND 30"H
 (not shown)
36ATO 36" RND 30"H

Geo Rounded Square Tables

42"L 42"D 29"H
C) CE1 (glass, chrome)
D) CF1 (glass, black)

Geo Rectangular Tables

60"L 36"D 29"H
E) CF2 (glass, black)
D) CE2 (glass, chrome)

G) MERLIN Merlin

Multi Use Table
 (gray laminate, black)
 46"L 29"D 30"H

H) WD3 Work Table
 (white laminate, white)
 48"L 24"D 30"H

Conference Tables

(graphite nebula)
I) CB3 8'
 96"L 48"D 29"H
J) CB2 6'
 72"L 42"D 29"H

Conference Tables

(granite)
K) C508GR 8'
 96"L 44"D 29"H
L) CT10GR 10'
 120"L 46"D 29"H
M) CT06GR 6'
 72"L 36"D 29"H

Mix & Match

N) PROEXB Pro Executive High Back Chair (black vinyl) 25"L 24"D 48"H Adjustable.
O) PROMID Pro Executive Mid Back Chair (white vinyl) 24"L 22"D 40"H Adjustable.



Executive Seating



Pro Executive High Back Chair

25" L 24" D 48" H Adjustable.
A) PROEXE (white classic vinyl)
B) PROEXB (black vinyl)



PROMDB Pro Executive Mid Back Chair
 (black vinyl)
 24" L 22" D 40" H Adjustable



PROMID Pro Executive Mid White Chair
 (white vinyl)
 24" L 22" D 40" H Adjustable




PROGB Pro Executive Guest Chair
 (black vinyl)
 24" L 22" D 36" H




SY1 Altura Steno Chair
 (black crepe)
 25" L 26" D 21" H

Communal and Powered Tables

Denotes AC and USB charging outlets 



Charging adapters are available to rent for all Powered Table Products.

Ventura Powered Bar Tables 

(silver frame)
72.25" L 26.25" D 42" H

A) VNTBLK (black top)
VNTWHT (white top)

Ventura Communal Bar Tables

(silver frame)
72.25" L 26.25" D 42" H

Maple Top
B) VNTMNP (solid)
VNTBMW (grommets)

White Top
C) VNTBWW (grommets)
VNTWNP (solid)

Black Top
VNTBNP (solid)

Ventura
BAR TABLES

Choose from Powered, Solid or Grommet Hole Table Tops.



Table Top Options

Colors not available in all table options. Please check options listed to the right.



G30
CAFÉ TABLES



G30 Powered Café Tables 

72" L 26" D 30" H.

A) G30DWP
(silver frame, white top)

G30 Communal Café Tables

(silver frame)
72" L 26" D 30"

Maple Top
B) G30DMS (solid)
C) G30DMW (grommets)

White Top
D) G30DWS (solid)
E) G30DWW (grommets)

Office Essentials

MADISON

A) JD8 Madison Executive Desk

(gray acajou) 60"L 30"D 29"H

B) CR8 Madison Credenza

(gray acajou) 60"L 20"D 29"H

C) PROMDB Pro Executive Mid Back Chair

(black vinyl)

24"L 22"D 40"H Adjustable

D) PROEXE Pro Executive High Back Chair

(white classic vinyl)

25"L 24"D 48"H Adjustable



TECH COLLECTION

 Denotes AC and USB charging outlets

A. 



A) TECH3B Tech Desk, Powered, w/3 Drawer File Cabinet

(black metal, laminate)
60" L 30" D 30" H

B) TECH Tech Desk, Powered

(black metal, laminate)
60" L 30" D 30" H

C) TECH3 3 Drawer File Cabinet on Castors

(black metal, laminate)
16" L 20" D 28" H

B. 



C.



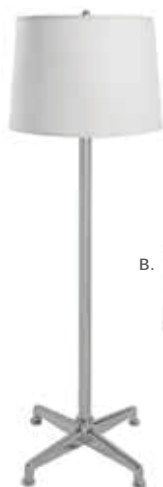
Charging Adapters

D) ADAPT B (black)

Charging adapters are available to rent for all powered products.

LIGHTING & PRODUCT DISPLAY

A.



B.



C.



D.



ACCENT LAMPS

MASON LAMPS
(brushed silver)

A) LA15 Floor Lamp

18" Round 55" H

B) LA14 Table Lamp

16" Round 26" H

SHELVING

C) PSHCCS

Posh Shelving

(Chrome, Acrylic)

36" L 18" D 72" H

D) BC8

Madison Bookcase

(gray acajou)

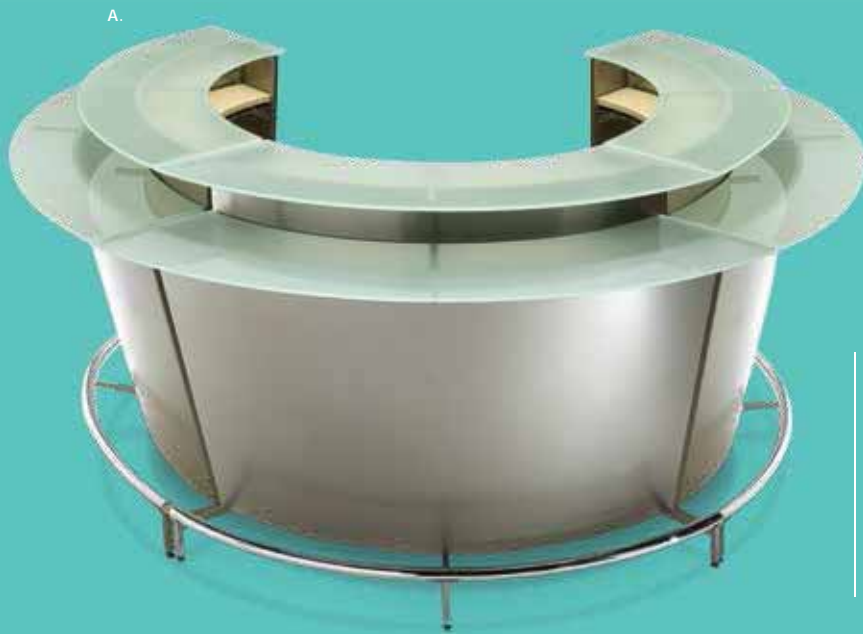
36" L 12" D 72" H

Show Essentials



REFRIGERATORS

- C) R1R Large**
(White, 14.0 cubic feet)
28" L 28" D 64" H
- D) R1Q Small**
(White, 4.0 cubic feet)
20" L 22" D 33" H



MARTINI BAR

- A) BRC Martini Bar Circle**
Comprised of three BR1 Martini Bars
100" L 100" D 45" H
- B) BR1 Martini Bar**
(gray metal, frosted glass top)
67" L 22" D 45" H



Suggested Uses of Martini Bar



LIGHTED PRODUCTS

LED light available in white, red, green, blue and rolling color.



A.



B.


A) CUBL20 Edge LED Cube Ottoman

(white plastic)
20" L 20" D 20" H
A/C power only

B) CUBTBL Edge LED Cube Table

(plexi top, white plastic)
20" L 20" D 20" H
A/C power only

MOBILE TABLET STANDS & ACCESSORIES

 Denotes AC and USB charging outlets



Mobile Tablet Stands
Include 3 AC and 2 USB
Charging Outlets



TABLET STANDS

A) TBSTND (black)
14" L 13" D 44.5" H

B) TBSTDW (white)
14" L 13" D 44.5" H

ACCESSORIES

C) TBBCHR
Brochure Holder
(black)
8.625" L 1.1" D 11.325" H

D) TBSHLF
Charging Shelf
(black)
14.85" L 7.17" D 1" H

E) TBPNTR
Wireless Printer Holder
(black)
3.3" L 1.9" D 5.28" H



arata expositions, inc.
 2501 investors row, suite 1000
 orlando, fl 32837
 phone: (407) 422-3636
 fax: (407) 856-7444
 www.arataexpo.com

CUSTOM FURNITURE

2018 BREWING SUMMIT

(page 1 of 5)

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CODE	QTY	ITEM (DESCRIPTION)	PRICE
POWERED /SOFT SEATING COLLECTION			
SFAPWR		Roma Sofa/White Vinyl/Powered	1048.00
CHRPWR		Roma Chair/White Vinyl/Powered	652.00
NPLCHP		Naples Chair/Black Vinyl/Powered	652.00
NPLCHR		Naples Chair/Black Vinyl	602.50
NPLSOP		Naples Sofa/Black Vinyl/Powered	1048.00
NPLLOP		Naples Loveseat/Black Vinyl/Powered	903.00
HOPCH		Hopi Chair/Gray Linen	238.00
HOPLV		Hopi Loveseat/Gray Linen	372.00
FAIRSW		Fairfax Sofa/White Vinyl/Brushed Metal	492.00
FAIRCW		Fairfax Chair/White Vinyl/Brushed Metal	355.00
BLVWHT		Baja Loveseat/White Vinyl	822.00
BCHWHT		Baja Chair/White Vinyl	561.00
NPLLOV		Naples Loveseat/Black Vinyl	723.00
NPLSOF		Naples Sofa/Black Vinyl	862.00
CHR002		Allegro Chair/Blue Fabric	445.00
SFA002		Allegro Sofa/Blue Fabric	670.00
TANSOF		Tangiers Sofa/Beige Textured	684.00
TANLOV		Tangiers Loveseat/Beige Textured	692.00
TANCHR		Tangiers Chair/Beige Textured	442.00
KEYCHR		Key Largo Chair/Black Fabric	323.00
KEYLOV		Key Largo Loveseat/Black Fabric	377.50
KEYSOF		Key Largo Sofa/Black Fabric	487.00
SO1		South Beach Sofa/Platinum Suede	641.00
OTS		South Beach Wedge Ottoman/Plat. Suede	247.00
SO2		South Beach 3 Piece Sectional/Plat. Suede	1396.00
MNCHSC		Munich Sectional/3 Piece/Gray Fabric	1857.00
MNCHLV		Munich Armless Loveseat/Gray Fabric	827.00
MNCHCC		Munich Corner Chair/Gray Fabric	564.00
MNCHCH		Munich Armless Chair/Gray Fabric	465.50

CODE	QTY	ITEM (DESCRIPTION)	PRICE
ACCENT CHAIRS			
OCB		Key West Tub Chair/Black	411.00
SWAN		Swanson Swivel Chair/White Vinyl	370.00
MADGRY		Madden Arm Chair/Light Gray Vinyl	437.00
BCW		Madrid Chair/White Vinyl	771.00
OCH		Madrid Chair/Black Vinyl	771.00
LABREA		La Brea Swivel Chair/Charcoal Gray Fabric	424.00
OCMESP		Espresso Meeting Chair	259.00
OCMTAU		Taupe Meeting Chair	259.00
OCMWHT		White Vinyl Meeting Chair	259.00
GROUP SEATING			
ZENCHR		Zenith Chair/White/Chrome	166.00
LMCHR		Laguna Chair/Maple/Chrome	147.00
MALGRY		Malba Chair /Gray	113.00
MALGRN		Malba Chair/Green	113.00
CS8		Berlin Chair/Black/White	111.75
CS9		Berlin Chair/Red/White	111.75
CS4		Syntax Chair/Black/Chrome	206.00
XCHR		Christopher Chair/White Vinyl/Chrome	109.00
CH002		Wendy Chair/Clear Acrylic	119.00
SC10		Razor Armless Chair/White	80.00
SC3		Brewer Chair/Onyx/Black	170.00
XC6		Altura Guest Chair/Black Crepe	317.00
RSTDIN		Rustique Chair w/Arms/Gunmetal	150.00
DUET		Duet Chair/Black/Chrome	67.00
OTTOMANS			
BVLYBK		Beverly Bench Ottoman/Black Vinyl	403.00
BVLYBN		Beverly Bench Ottoman/Brown Fabric	403.00
BVLYGR		Beverly Bench Ottoman/Gray Fabric	403.00
BVLYLN		Beverly Bench Ottoman/Linen Fabric	403.00
BVLYOB		Beverly Bench Ottoman/Ocean Blue Fabric	403.00
BVLYRD		Beverly Bench Ottoman/Red Fabric	403.00

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
Telephone	Fax		



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(page 2 of 5)

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OTTOMANS (CONTINUED)			
BVLYWH		Beverly Bench Ottoman/White Vinyl	403.00
VIB01		Vibe Cube Ottoman/Green Vinyl	139.50
VIB02		Vibe Cube Ottoman/Blue Vinyl	139.50
VIB03		Vibe Cube Ottoman/Pink Vinyl	139.50
VIB04		Vibe Cube Ottoman/Red Vinyl	139.50
VIB05		Vibe Cube Ottoman/Yellow Vinyl	139.50
VIB06		Vibe Cube Ottoman/Gold/Bronze Vinyl	139.50
VIB07		Vibe Cube Ottoman/Beige Vinyl	139.50
VIB08		Vibe Cube Ottoman/Orange Vinyl	139.50
VIB09		Vibe Cube/White Vinyl	139.50
VIB10		Vibe Cube/Black Vinyl	139.50
VIB11		Vibe Cube/Steel Blue Vinyl	139.50
VIB12		Vibe Cube/Silver Vinyl	139.50
VIB13		Vibe Cube/Purple Vinyl	139.50
END02B		Endless Square Ottoman/Black	370.00
END02W		Endless Square Ottoman/White	370.00
END01B		Endless Curved Ottoman/Black	431.00
END01W		Endless Curved Ottoman/White	431.00
SAL		Sally Stool/White	96.00
CUBL20		Edge LED Cube Ottoman/White Plastic	198.00
BNQ7		Quarter Curve Ottoman/White Vinyl	492.00
BNQR17		Ottoman Ring /4 seats/White Vinyl	1762.00
MAR001		March Swivel/White Vinyl	186.00
MAR002		March Swivel/Gray Fabric	186.00
MAR003		March Swivel/Linen Fabric	186.00
MAR004		March Swivel/Raspberry Fabric	186.00
MAR005		March Swivel/Red Fabric	186.00
MAR006		March Swivel/Rose Quartz Fabric	186.00
MAR007		March Swivel/Plum Fabric	186.00
MAR008		March Swivel/Meadow Green Fabric	186.00
MAR009		March Swivel/Pear Yellow Fabric	186.00
MAR010		March Swivel/Blue Fabric	186.00

CODE	QTY	ITEM (DESCRIPTION)	PRICE
POWERED BANQUETTES			
BNQTL7		Center Cone/White Vinyl/w Charging Outlet	722.00
BNQ417		Full Banquette/White Vinyl/w Charging Outlet	2291.00
BNQR17		Ottoman Ring/White Vinyl/4 Seats	1762.00
BNQ7		Quarter Curve Ottoman/White Vinyl	492.00
WHT12		Half Bench/White Vinyl	375.00
EXECUTIVE SEATING			
PROMDB		Pro Executive Mid Back Chair/Black Vinyl	243.00
PROMID		Pro Executive Mid Back Chair/White Vinyl	243.00
PROGB		Pro Executive Guest Chair/Black Vinyl	267.00
PROEXB		Pro Executive High Back Chair/Black Vinyl	383.00
PROEXE		Pro Executive High Back Chair/White Vinyl	383.00
SY1		Altura Steno Task Chair/Black Crepe	199.50
ACCENT TABLES			
ALC100		Alondra Cocktail Table/Glass/Chrome	333.00
ALC200		Alondra Cocktail Table/Wood/Chrome	333.00
ALE100		Alondra End Table/Glass/Chrome	240.00
ALE200		Alondra End Table/Wood/Chrome	240.00
C1C		Geo Rectangle Cocktail/Glass/Chrome	255.00
C1FWB		Geo Rectangle Cocktail Table/Wood/Black	292.00
E1C		Geo End Table/Glass/Chrome	239.00
E1FWB		Geo End Table/Wood/Black	254.00
C1W		Sydney Cocktail Table/White	291.00
C1WP		Sydney Cocktail Table/White/Powered	370.00
C1Y		Sydney Cocktail Table/Black	291.00
C1YP		Sydney Cocktail Table/Black/Powered	370.00
E1W		Sydney End Table/White	262.00
E1Y		Sydney End Table/Black	262.00
REGBEN		Regis Bench//Cocktail Table/Brushed Metal	295.00
REGOTT		Regis End Table/Brushed Metal	218.00
E1E		Silverado End Table	255.00
C1E		Silverado Cocktail Table	270.00
EOLI		Oliver End Table	219.50

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
Telephone	Fax		



arata expositions, inc.
 2501 investors row, suite 1000
 orlando, fl 32837
 phone: (407) 422-3636
 fax: (407) 856-7444
 www.arataexpo.com

CUSTOM FURNITURE

2018 BREWING SUMMIT

(page 3 of 5)

All materials are on a rental basis and remain the property of Arata Expositions, Inc. The undersigned is responsible for these items and for their condition at close of show. As stated in our Payment Policy, all invoices must be paid in advance or at the show - cash, company check, wire transfer and/or credit card. All companies must provide a credit card authorization form with orders.

CODE	QTY	ITEM (DESCRIPTION)	PRICE
ACCENT TABLES (CONTINUED)			
COLI		Oliver Cocktail Table	247.50
ETBL		Rustic E Table/Wood	183.00
TMBTBL		Rustic Timber Table/Wood	177.00
AURA		Aura Round Table/White Metal	150.00
CUBTBL		Edge LED Cube Table/Plexi Top/White Plastic	198.00
CAFÉ TABLES			
ZTB		Café Table/Brushed Red (30") Black Base	207.50
ZTH		Café Table/Liquid Steel Blue (30") Black Base	207.50
ZTG		Café Table/Silver Textured (30") Black Base	207.50
ZTJ		Café Table/Graphite Nebula (30") Black Base	207.50
ZTK		Café Table/Maple (30") Black Base	207.50
ZTA		Café Table/Madison/Gray Acajou (30") Black Base	231.00
ZTQ		Café Table/White Laminate (36") Black Base	230.00
ZTN		Café Table/Graphite Nebula (36") Black Base	230.00
ZTP		Café Table/Maple (36") Black Base	230.00
30SBHC		Café Table/Liquid Steel Blue (30") Hydraulic Chrome Base	308.00
30MAHC		Café Table/Madison Gray Top (30") Hydraulic Chrome Base	299.00
30STHC		Café Table/Silver Textured (30") Hydraulic Chrome Base	308.00
30GRHC		Café Table/Graphite Nebula (30") Hydraulic Chrome Base	308.00
30MTHC		Café Table/Maple (30") Hydraulic Chrome Base	308.00
30BRHC		Café Table/Brushed Red (30") Hydraulic Chrome Base	308.00
30WHHC		Café Table/(30") Round/White Laminate Top/ Hydraulic Base	308.00
30WH29		Café Table/(30") Round/White Laminate Top/ Standard Black Base	208.00
36WTHC		Café Table/White Laminate (36") Hydraulic Base	340.00
36GRHC		Café Table/Graphite Nebula (36") Hydraulic Chrome Base	340.00
36MTHC		Café Table/Maple (36") Hydraulic Chrome Base	340.00

CODE	QTY	ITEM (DESCRIPTION)	PRICE
BAR TABLES			
V TJ		Graphite Nebula Bar Table (30") Black Base	239.50
VTK		Maple Bar Table (30") Black Base	239.50
VTG		Silver Textured Bar Table (30") Black Base	239.50
VTB		Brushed Red Bar Table (30") Black Base	239.50
VTA		Madison Gray Bar Table (30") Black Base	246.00
VTH		Liquid Steel Blue Bar Table (30") Black Base	239.50
VTW		White Laminate Bar Table (36") Black Base	247.50
VTN		Graphite Nebula Bar Table (36") Black Base	247.50
VTP		Maple Bar Table (36") Black Base	247.50
RSTSQT		Rustique Square Metal Bar Table (23.75"x23.75"x25"h)	274.00
30SBHB		Liquid Steel Blue Bar Table (30") Hydraulic Chrome Base (45"h)	308.00
30MAHB		Madison Gray Bar Table (30") Hydraulic Chrome Base (45"h)	299.25
30GRHB		Graphite Nebula Bar Table (30") Hydraulic Chrome Base (45"h)	308.00
30MTHB		Maple Bar Table (30") Hydraulic Chrome Base (45"h)	308.00
30STHB		Silver Textured Bar Table (30") Hydraulic Chrome Base (45"h)	308.00
30BRHB		Brushed Red Bar Table (30") Hydraulic Chrome Base (45"h)	308.00
36WTHB		White Laminate Bar Table (36") Hydraulic Chrome Base (45"h)	336.50
36GRHB		Graphite Nebula Bar Table (36") Hydraulic Chrome Base	336.50
36MTHB		Maple Bar Table (36") Hydraulic Chrome Base (45"h)	336.50
30WHHB		Round Bar Table (30") White Laminate Top/ Hydraulic Base (45"h)	308.00
30WH42		Round Bar Table (30") White Laminate Top/ Standard Black Base (45"h)	240.00

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
Telephone		Fax	



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CUSTOM FURNITURE

2018 BREWING SUMMIT

(page 4 of 5)

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CODE	QTY	ITEM (DESCRIPTION)	PRICE
BARSTOOLS			
ROLLWH		Lift Barstool/White Vinyl	218.00
ROLLRD		Lift Barstool/Red Vinyl	218.00
ROLLBL		Lift Barstool/Black Vinyl	218.00
ROLLGY		Lift Barstool/Gray Vinyl	218.00
APS08		Apex Barstool/Black Vinyl	231.00
APS59		Apex Barstool/Red Vinyl	231.00
APS75		Apex Barstool/White Vinyl	231.00
APS12		Apex Barstool/Blue Ultra Suede	231.00
BS002		Zoey Barstool/White/Chrome	290.00
BS003		Zoey Barstool/Black/Chrome	290.00
BSS		Banana Barstool/Black/Chrome	244.00
BST		Banana Barstool/White	244.00
BSD		Oslo Barstool/Blue	255.00
BSC		Oslo Barstool/White	255.00
XBAR		Christopher Barstool/White Vinyl/Chrome	186.00
BS001		Shark Barstool/White/Chrome	310.00
BSR		Syntax Barstool/Black/Chrome	225.00
ZENBAR		Zenith Barstool/White/Chrome	166.00
RSTSTL		Rustique Barstool/Gunmetal	136.00
LMBAR		Laguna Barstool/Maple/Chrome	186.00

CODE	QTY	ITEM (DESCRIPTION)	PRICE
CONFERENCE TABLES			
CONF42		Table/White Laminate	366.00
CB1		Conference Table/42" Round/Graphite	366.00
CB8		Conference Table/42" Round/Madison Gray	366.00
MADC05		5' Madison Gray Table	480.00
MADC08		8' Madison Gray Table	958.00
MADC10		10' Madison Gray Table	958.00
CE1		Geo Square Rounded Conference Table/ Glass/Chrome	285.00
CF1		Geo Square Rounded Conference Table/ Glass/Black	270.00
CF2		Geo Rectangle Conference Table/Glass/Black	399.00
CE2		Geo Rectangle Conference Table/Glass/ Chrome	413.00
CB3		Conference Table/8' Graphite Nebula	540.00
CB2		Conference Table/6' Graphite Nebula	444.00
C508GR		8' Granite Conference Table	390.00
CT10GR		10' Granite Conference Table	585.00
CT06GR		6' Granite Conference Table	320.50
MERLIN		Merlin Multi Use Table/Gray Laminate/Black	355.00
WD3		Work Table/White Laminate/White	340.00
PWRUSB		Powered Conference Table Module/Black	78.00
36ATO		Atomic (36") Round Table/Glass (30"h)	318.00
42ATO		Atomic (42") Round Table/Glass (30"h)	318.00

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
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CUSTOM FURNITURE

2018 BREWING SUMMIT

(page 5 of 5)

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CODE	QTY	ITEM (DESCRIPTION)	PRICE
COMMUNAL TABLES			
G30DWP		Café Table/White Top/Powered	629.00
G30DMS		Café Table/Maple Top (30"h)	522.00
G30DMW		Café Table/Maple Top/w Grommet Holes (30"h)	522.00
G30DWS		Café Table/White Top (30"h)	522.00
G30DWW		Café Table/White Top/w Grommet Holes (30")	522.00
VNTBNP		Ventura Communal Bar Table/Black Top/Silver Frame (42"h)	684.00
VNTMNP		Ventura Communal Bar Table/Maple Top/Silver Frame (42"h)	684.00
VNTWNP		Ventura Communal Bar Table/White Top/Silver Frame (42"h)	684.00
VNTBMW		Ventura Communal Bar Table with Grommet Holes/Maple Top/Silver Frame (42"h)	684.00
VNTBWW		Ventura Communal Bar Table with Grommet Holes/White Top/Silver Frame (42"h)	684.00
VNTBLK		Ventura Communal Bar Table/Black Top/Silver Frame/Powered (42"h)	792.00
VNTWHT		Ventura Communal Bar Table/White Top/Silver Frame/Powered (42"h)	792.00
OFFICE ESSENTIALS			
JD8		Madison Executive Desk/Gray	592.00
CR8		Madison Credenza/Gray	512.00
BC8		Madison Bookcase/Gray	437.00
PSHCCS		Posh Shelving/Chrome/Acrylic	515.00
PDL36W		Powered Locking Pedestal/White (36"h)	492.00
PDL36B		Powered Locking Pedestal/Black (36"h)	492.00

CODE	QTY	ITEM (DESCRIPTION)	PRICE
OFFICE ESSENTIALS (CONTINUED)			
PDL42W		Powered Locking Pedestal/White (42"h)	588.00
PDL42B		Powered Locking Pedestal/Black (42"h)	588.00
ADAPT B		Charging Adapter (Black)	25.00
ADAPT W		Charging Adapter (White)	25.00
LA15		Mason Floor Lamp/Brushed Silver	219.00
LA14		Mason Table Lamp/Brushed Silver	149.00
TECH3B		Tech Desk/Black Metal/Powered/ w 3 Drawer File Cabinet	574.00
TECH		Tech Desk/Black Metal/Powered	465.00
TECH3		3 Drawer File Cabinet on Castors/Black Metal	154.00
SHOW ESSENTIALS			
BR1		Martini Bar	1386.00
BRC		Circle Martini Bar	3987.00
CUBL20		Edge LED Cube Ottoman/White Plastic	198.00
CUBTBL		Edge LED Cube Table/Plexi Top/ White Plastic	198.00
TBSTND		Mobile Tablet Stand/Black/14"x13"x44.5"	205.00
TBSTDW		Mobile Tablet Stand/White/14"x13"x44.5"	205.00
TBBCHR		Brochure Holder/Black/8.625"x1.1"x11.325"	64.00
TBSHLF		Charging Shelf/Black/14.85"x7.17"x1"	64.00
TBPNTR		Wireless Printer Holder/Black/3.3"x1.9"x5.28"	64.00
R1R		Refrigerator/White/Large 28"x28"x64"	835.00
R1Q		Refrigerator/White/Small 20"x22"x33"	278.00

Add 30% to orders not received by the discount deadline date.

Orders must be received two (2) weeks prior to show opening to be guaranteed. Floor orders limited to availability.

A delivery fee of \$50.00 will be added to each order.

Discount Deadline: July 27, 2018 (Received By). Discount price applies only to orders that are accompanied by payment and are received by discount deadline. **Standard price applies to orders received after the deadline.** Items cancelled after move-in begins will be charged at 100% of the published price. Absolutely no credits will be issued after show closing.

Standing on rental furniture is prohibited. Arata Expositions, Inc. cannot be responsible for injuries or falls caused by improper use. All materials are on a rental basis and remain the property of Arata Expositions, Inc. The exhibiting company is responsible for these items and for their condition at close of show.

Custom Furniture Total	
Add 30% after 7/27/18	
8% Tax	
Delivery Fee	50.00
Total	

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
Telephone	Fax		



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RENTAL BOOTHS

2018 BREWING SUMMIT

(page 1 of 4)



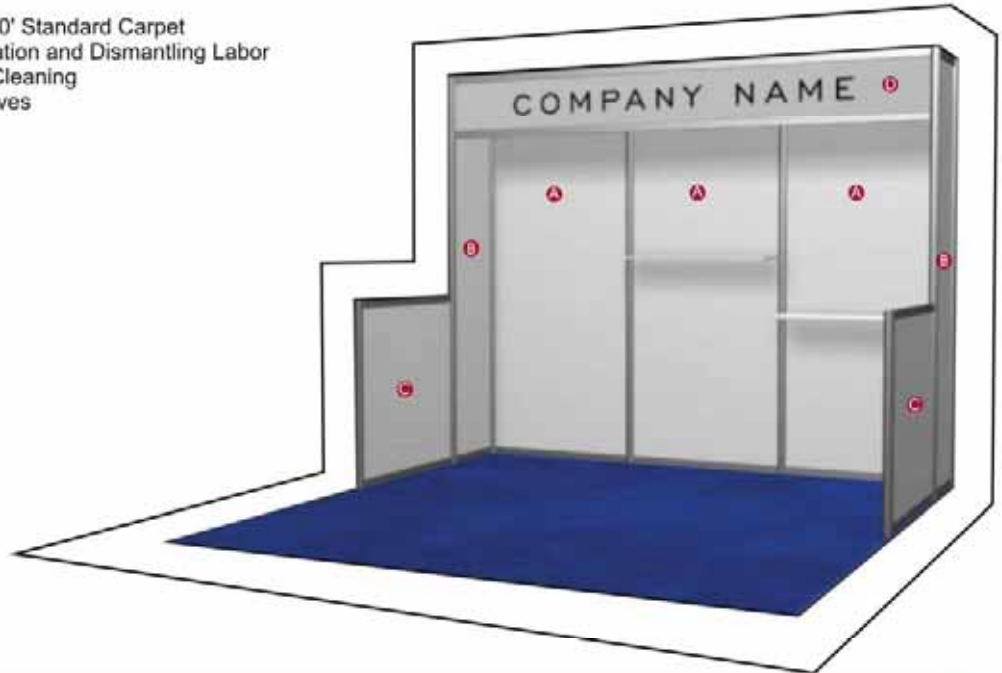
P A C K A G E

\$ 3,350.00

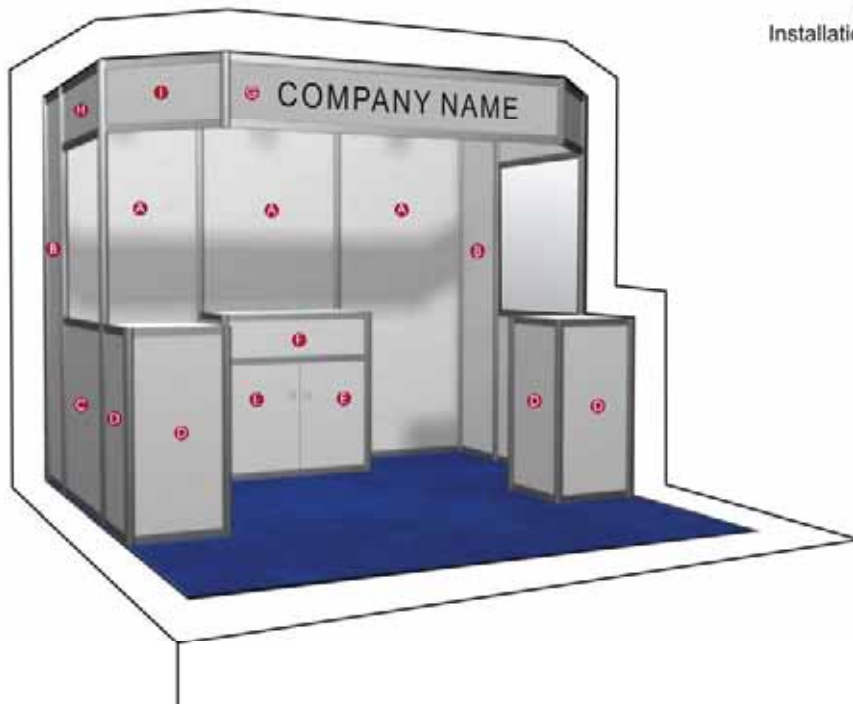
Actual Panel Sizes:

- Ⓐ 3 - 38.125" x 92.875"
- Ⓑ 2 - 18.5" x 92.875"
- Ⓒ 2 - 38.125" x 38.875"
- Header:
- Ⓓ 1 - 116.875" x 11.875"

10' x 10' Standard Carpet
 Installation and Dismantling Labor
 Daily Cleaning
 2 Shelves



Please **DO NOT** place any text 1/2" from all finished edges for panel insertion. Files must be setup with 1/2" Bleed.



10' x 10' Standard Carpet
 Installation and Dismantling Labor
 Daily Cleaning
 1 Credenzas
 2 Pedestals



P A C K A G E

\$ 4,150.00

Actual Panel Sizes:

- Ⓐ 3 - 38.125" x 92.875"
- Ⓑ 2 - 18.5" x 92.875"
- Ⓒ 2 - 38.125" x 38.875"
- Ⓓ 10 - 18.5" x 38.875"
- Ⓔ 2 - 20" x 27.5"(doors)
- Ⓕ 1 - 38.125" x 9.25"
- Header:
- Ⓖ 1 - 77.625" x 11.875"
- Ⓗ 2 - 38.125" x 11.875"
- Ⓘ 2 - 26.625" x 11.875"

Discount Deadline: July 27, 2018 (Received By). Discount price applies only to orders that are accompanied by payment and are received by discount deadline.
 Please add 8% sales tax. Orders received after this date will be assessed an additional 50% charge. Cash, company check, wire transfer and/or credit cards accepted. Items cancelled two weeks prior to move-in will be charged at 50% of the original price. No refunds will be made on custom accessories.
ORDER EARLY



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RENTAL BOOTHS

2018 BREWING SUMMIT

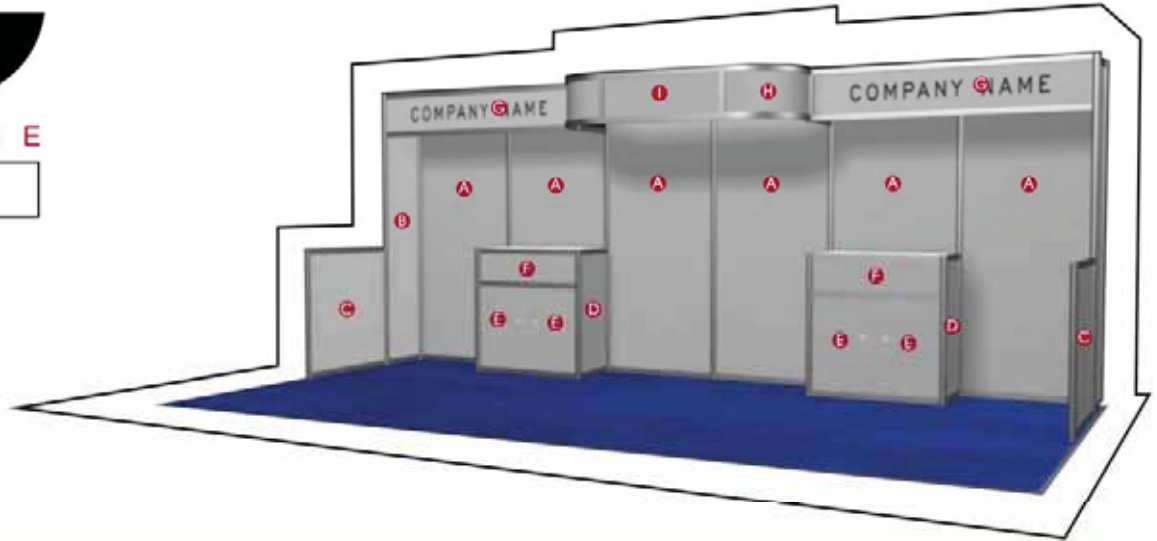
(page 2 of 4)

C

PACKAGE

\$ 7,990.00

10' x 20' Standard Carpet
 Installation and Dismantling Labor
 Daily Cleaning
 2 Credenzas



Actual Panel Sizes:

- A 6 - 38.125" x 92.875"
- B 2 - 18.5" x 92.875"
- C 2 - 38.125" x 38.875"
- D 4 - 18.5" x 38.875"
- E 4 - 20" x 27.5"
- F 2 - 38.125" x 9.25"

Header:

- G 2 - 77.625" x 11.875"
- H 2 - 29.75" x 11.875"
- I 1 - 38.125" x 11.875"

Please **DO NOT** place any text 1/2" from all finished edges for panel insertion. Files must be setup with 1/2" Bleed.

10' x 20' Standard Carpet
 Installation and Dismantling Labor
 Daily Cleaning
 2 Credenzas

D

PACKAGE

\$ 8,995.00



Actual Panel Sizes:

- A 6 - 38.125" x 92.875"
- B 2 - 18.5" x 92.875"
- C 2 - 38.125" x 38.875"
- D 2 - 29.75" x 38.875"
- E 4 - 20" x 27.5"(doors)
- F 2 - 38.125" x 9.25"

Header:

- G 3 - 38.125" x 11.875"
- H 2 - 29.75" x 11.875"

Discount Deadline: July 27, 2018 (Received By). Discount price applies only to orders that are accompanied by payment and are received by discount deadline.
Please add 8% sales tax. Orders received after this date will be assessed an additional 50% charge. Cash, company check, wire transfer and/or credit cards accepted. Items cancelled two weeks prior to move-in will be charged at 50% of the original price. No refunds will be made on custom accessories.
ORDER EARLY



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RENTAL BOOTHS

2018 BREWING SUMMIT

(page 3 of 4)

E

PACKAGE

\$ 11,450.00

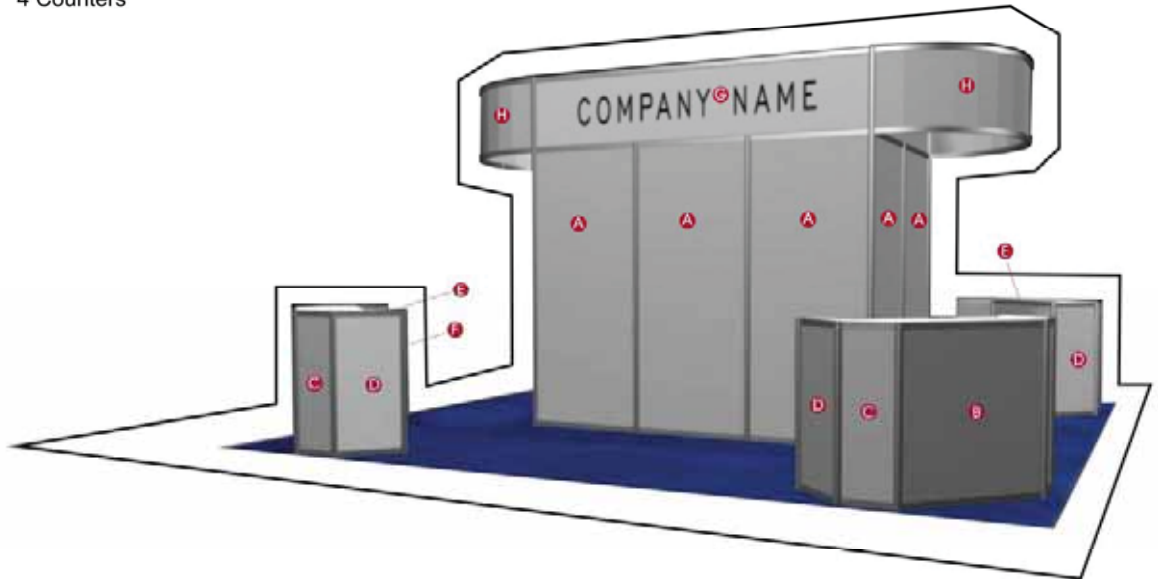
Actual Panel Sizes:

- Ⓐ 9 - 38.125" x 92.875"
- Ⓑ 4 - 38.125" x 38.875"
- Ⓒ 8 - 12.625" x 38.875"
- Ⓓ 8 - 18.5" x 38.875"
- Ⓔ 4 - 38.125" x 19.25"
- Ⓕ 8 - 20" x 27.5" (doors)

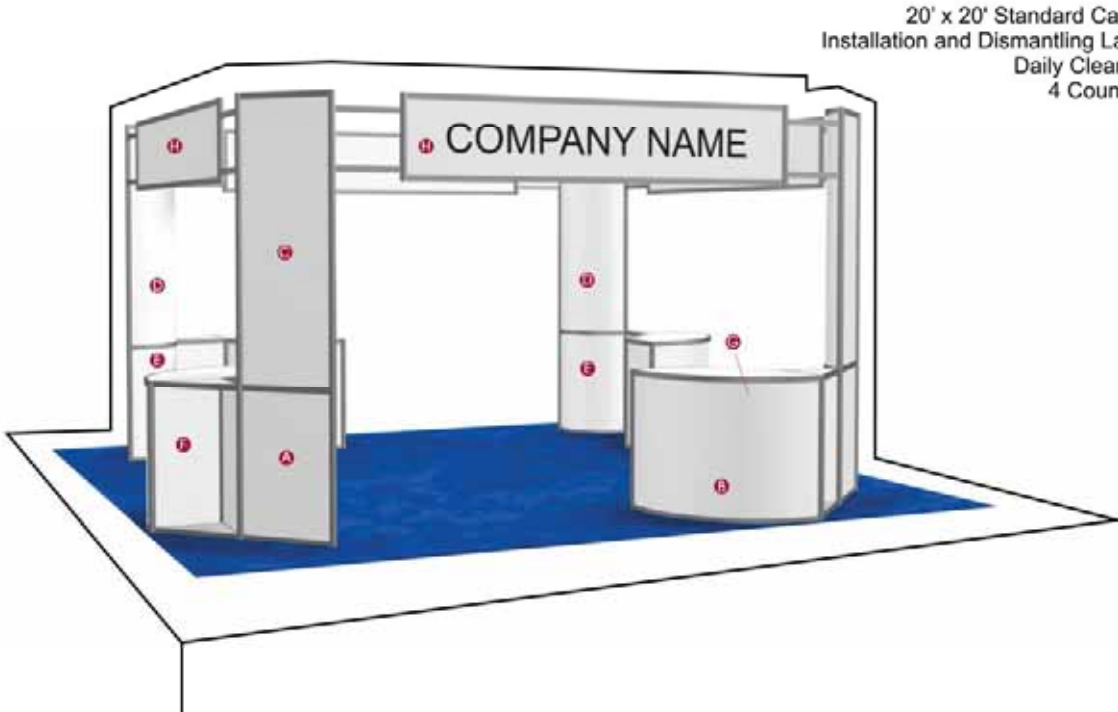
Header:

- Ⓖ 2 - 116.875" x 20.875"
- Ⓗ 2 - 86.25" x 20.875"

20' x 20' Standard Carpet
 Installation and Dismantling Labor
 Daily Cleaning
 4 Counters



Please **DO NOT** place any text 1/2" from all finished edges for panel insertion. Files must be setup with 1/2" Bleed.



20' x 20' Standard Carpet
 Installation and Dismantling Labor
 Daily Cleaning
 4 Counters

F

PACKAGE

\$ 13,325.00

Actual Panel Sizes:

- Ⓐ 4 - 26.625" x 38.875"
- Ⓑ 4 - 60.625" x 38.875"
- Ⓒ 4 - 26.625" x 76.75"
- Ⓓ 4 - 29.75" x 76.75"
- Ⓔ 4 - 29.75" x 38.875"
- Ⓕ 12 - 18.5" x 38.875"
- Ⓖ 8 - 20" x 27.5" (doors)

Header:

- Ⓗ 4 - 116.875" x 20.875"

Discount Deadline: July 27, 2018 (Received By). Discount price applies only to orders that are accompanied by payment and are received by discount deadline.

Please add 8% sales tax. Orders received after this date will be assessed an additional 50% charge. Cash, company check, wire transfer and/or credit cards accepted. Items cancelled two weeks prior to move-in will be charged at 50% of the original price. No refunds will be made on custom accessories.

ORDER EARLY



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RENTAL BOOTHS

2018 BREWING SUMMIT

(page 4 of 4)

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CUSTOM RENTAL PACKAGES

Please Select Rental Package:

Package A Package B Package C Package D Package E Package F

Select Standard Carpet Color:

Black Grey Blue Red Teal
 Burgundy Purple Hunter Green

Header Copy = **BLACK BOLD LETTERS**

Select Panel Color:

Black White

Please contact us for additional information and pricing on:

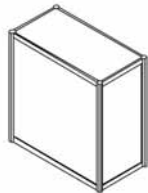
Color Changes Logos Velcro Panels Custom Designs Custom Graphics

Other: _____

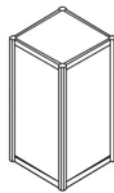
RENTAL PACKAGE ACCESSORIES

Add the following accessories to my Custom Rental Package:

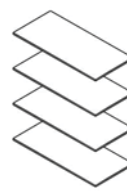
Credenza
 18"d x 36"w x 42"h
 \$400.00 each
 Qty _____ \$ _____
 (total)



Pedestal
 18"d x 18"w x 42"h
 \$325.00 each
 Qty _____ \$ _____
 (total)



Shelves
 12" x 36"
 \$60.00 each
 Qty _____ \$ _____
 (total)



Clip-On Lights
 \$40.00 each
 Qty _____ \$ _____
 (total)



Discount Deadline: July 27, 2018 (Received By). Discount price applies only to orders that are accompanied by payment and are received by discount deadline. **Add 50% to orders received after the deadline.** Items cancelled after move-in begins will be charged at 100% of the published price. Absolutely no credits will be issued after show closing.

Electrical requirements: Package rental price does not include electrical hook-up or labor to install clip-on-lights. Please order your electrical outlet for the rental exhibit and any other electrical requirements (including labor) directly from the electrical contractor. The electrical order form is included in this service manual.

Rental Package Total	
Accessories Total	
Add 50% after 7/27/18	
8% Tax	
Total	

Company Name _____ Booth Number _____

Street Address _____

City _____ State _____ Zip Code _____ Country _____

Email Address _____ Contact Name _____

Telephone _____ Fax _____



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SPECIAL SIGNS

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CUSTOM SIGNS/SERVICES

This order for custom signs should accompany a printed version of each sign requested including exact copy, dimensions, position (horizontal or vertical) and easel back if desired.

DIGITAL SHOWCARD SIGNS (10 words or less)

Qty.	Size	Discount Price	Extended Price
	7" x 11"	\$49.00	\$
	7" x 44"	\$53.00	\$
	11" x 14"	\$57.00	\$
	14" x 22"	\$65.00	\$
	22" x 28"	\$102.00	\$
	28" x 44"	\$138.00	\$
	40" x 60"	Quoted	\$
	Easel back	\$10.00	\$

There will be an additional charge to prices listed for sign design labor or necessary labor to prepare logos for reproduction.

FILE PREPARATION

FILE TYPES

Digital files (logos, photos, finished layouts, etc.) should be saved or exported from your design application to PDF, EPS, or TIFF with a minimum resolution of 300dpi at 50% of the final desired production size. The higher the resolution provided, the better the results. JPEG's are less desirable, but can be accepted if the resolution is 300 dpi or higher. Placed images are to be embedded rather than linked. If files are linked, be sure to send along the linked files.

Do not submit InDesign files (.indd), Word (.doc), PowerPoint (.ppt.), and GIF files, or any file formatted for or taken from a website. Web graphics are not suited for large format printing. This is a very common error and should be avoided.

FONTS

All fonts should be converted to outlines or paths. Send font files if there is an anticipation of any changes so additions can be made to the provided art.

PROOFING

A clean hardcopy proof and a PDF proof should be sent along with the print files for reference. Files provided without proofs will be printed exactly as provided. Any re-prints necessary due to proofs not being provided are done at additional cost to the client.

FTP INSTRUCTIONS

Using Internet Explorer or FTP Client:

- Type <ftp://ftp.aratafiles.com>
- User: Please contact Roberta Bourque (rbourque@arataexpo.com) for User name in order to access the FTP site.
- Password: Welcome22@

Please do not try to drag and drop a folder. Due to permissions you are only allowed to upload files. You may drag and drop multiple files at once, but NO FOLDERS.

Make sure your exhibiting company and show name are used to label the file.

All submitted files must be under 500MB. Please notify us or your proper contact upon submission of files.

Discount Deadline: July 27, 2018 (Received By). Discount price applies only to orders that are accompanied by payment and are received by discount deadline. **An additional 100% of the published prices will be applied to all orders received after the deadline.** Cancelled orders will be charged at 100% of the published price. Absolutely no credits will be issued after show closing.

Special Sign Total	
Add 100% after 7/27/18	
8% Tax	
Total	

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
Telephone	Fax		

FILE TYPES

Digital files (logos, photos, finished layouts, etc.) should be saved or exported from your design application with a maximum resolution of 100dpi at 100% Full Scale. If submitting at 50% scale, maximum resolution would be 200dpi and 25% scale = 300dpi. Placed images are to be embedded rather than linked. If files are linked, be sure to send along the linked files.

Files We Accept:

- **PDF** (preferred)
- **TIFF** w/ LZW Compression
- **Illustrator**
- **CorelDraw**
- **EPS**

Do not submit **InDesign** (.indd), **Word** (.doc), **PowerPoint** (ppt.), and **GIF** (.gif) files, or any file formatted for or taken from a website. Web graphics are not suited for large format printing. This is a very common error and should be avoided.

FONTS

All fonts should be converted to outlines or paths. Send font files if there is an anticipation of any changes so additions can be made to the provided art.

PROOFING

We will supply you with a digital proof of your graphics for approval. Direct any questions to: jcornell@arataexpo.com or at 407.422.3636.

ftp instructions

Using Internet Explorer (Preferred), Chrome, Firefox or FTP Client:

No Safari Browsers Please

- Type <ftp://ftp.aratafiles.com>
- **User:** Please contact **Roberta Bourque** (rbourque@arataexpo.com) for user name in order to access the FTP site.
- **Pass:** Welcome22@

All submitted files must be under 500MB.

- * Please notify us or your proper contact upon submission of files. We do not receive alerts as to when files have been uploaded to our ftp.





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FLORAL

2018 BREWING SUMMIT

CUSTOM FLORAL SERVICES

Qty.	Description	Discount Price	Standard Price	Extended Price
	Fresh Floral Arrangement (12" - 14" high)	\$69.00	\$89.70	\$
	Fresh Floral Arrangement (15" - 18" high)	\$80.00	\$104.00	\$
	Exotic Floral Arrangement (14" high)	\$85.00	\$110.50	\$
	Exotic Floral Arrangement (24" high)	\$99.00	\$128.70	\$

RENTAL GREENS & FLOWERING PLANTS

	Potted Mums - White	\$31.00	\$40.30	\$
	Potted Mums - Lavender	\$31.00	\$40.30	\$
	Potted Mums - Yellow	\$31.00	\$40.30	\$
	Azaleas - White	\$36.00	\$46.80	\$
	Azaleas - Pink	\$36.00	\$46.80	\$
	Azaleas - Red	\$36.00	\$46.80	\$
	Green Table Plant	\$32.00	\$41.60	\$
	Large Fern	\$39.00	\$50.70	\$
	3' Green Plant	\$41.00	\$53.30	\$
	4' Green Plant	\$53.00	\$68.90	\$
	5' Green Plant	\$63.00	\$81.90	\$
	6' Green Plant	\$74.00	\$96.20	\$
	8' Green Plant	\$90.00	\$117.00	\$

No credit will be issued on plants ordered and placed, even though not used. The above prices are on a rental basis and remain the property of Arata Expositions. Listed charges include delivery to booth, rental for duration of show and removal. Damaged or stolen plants will be the exhibitor's responsibility and will be charged at retail value.

Floral Total	
8% Tax	
Total	

Discount Deadline: July 27, 2018 (Received By). Discount price applies only to orders that are accompanied by payment and are received by discount deadline. **Standard price applies to orders received after the deadline.** Items cancelled after move-in begins will be charged at 100% of the published price. Absolutely no credits will be issued after show closing.

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
Telephone		Fax	



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LABOR REGULATIONS

2018 BREWING SUMMIT

LABOR/UNION REGULATIONS

We have provided the following information to acquaint you with specific guidelines for labor. Trade shows, conventions and special events in this vicinity are governed by local union contracts. Please review this information in order to better understand the applicable union jurisdictions. If you have any questions once you have read this, please address them directly to Arata Expositions, Inc.

GENERAL INFORMATION

All necessary union labor is available to the exhibitor on advance order by use of the forms provided in this kit. Union labor is also available at the Exhibitor Service Center during installation, show hours and dismantle.

LOCAL DECORATOR UNION (DECORATOR)

Local Unions have the jurisdiction for the erection, cleanup, dismantling, repair and building of all exhibits. These exhibits can go from floor to ceiling, and include headers; floor covering of all kinds; aisle covering; hanging of decorative material from the ceiling; painting/hanging of all types of signs; pictorial and scenic paintings; changing electric light bulbs in exhibits; repairing of all animation; hanging/mounting all electrical fixtures as long as they are part of the exhibit and not just rented for the immediate show.

An exhibitor is permitted to work with a union installer on a one-to-one basis provided that person is a permanent employee of the exhibiting firm. This rule does not mean casual workers or a worker hired from an employment agency or a non-union display or decorating company.

TEAMSTERS (MATERIAL HANDLING CONTRACTORS)

The teamsters are responsible for the loading/unloading of all trucks or trailers of common/contract carriers, as well as the handling of empty crates and the operations of fork lift trucks. They also have jurisdiction of the loading/unloading of individual company vehicles, other than the companies covered by the Sign, Scene, and Pictorial Painters local union.

UNION RULES GOVERNING CARTAGE (MATERIAL HANDLING)

An exhibitor may transport, across the exhibit floor, any amount that can be hand carried in ONE TRIP. Exhibitors MAY NOT USE their own hand trucks, pallet jacks, wagons nor any other wheeled device to transport their own exhibit materials across the exhibit floor. Representatives or stewards of the union will be on the floor during move-in and will be checking to see that all exhibitors comply with the above rules. The rules are uniform for all exhibit facilities in Florida. Your cooperation in complying with the above guidelines created by the Convention Services Division of the Local Union is appreciated.

RIGGERS (HEAVY MACHINERY SHOWS ONLY)

The riggers have the responsibility for unloading, uncrating, unskidding, leveling, cleaning, assembly of heavy machinery/equipment. Their jurisdiction also covers the reverse operations as outlined above for the removal of equipment.

ELECTRICIANS

The Electrical Union is responsible for supplying all feed wiring and electrical conductors to each exhibit, except where this service is provided by the building owner. This union will also be responsible for all other electrical work on exhibits that cannot be done by the exhibitor in a total time of 15 minutes.

SERVICE CONTRACTOR POLICY EXPRESSLY FORBIDS TIPPING
PLEASE DO NOT TIP



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MECHANICAL LIFTS

2018 BREWING SUMMIT

OPERATION OF ALL MECHANICAL LIFTS

ALL MECHANICAL EQUIPMENT ON THE TRADE SHOW FLOOR AND DOCK AREAS MUST BE UNDER THE CARE, CUSTODY, AND CONTROL OF ARATA EXPOSITIONS, INC. THIS INCLUDES FORKLIFTS, PALLET JACKS, ETC., AS WELL AS ANY OTHER MECHANICAL EQUIPMENT. GENIE LIFTS ARE PROHIBITED.



- The operation or use of all motorized or mechanical lifting equipment for installation of booth structures or signs is not permitted by exhibitors or their designated contractors.
- The operation or use of all motorized or mechanical material handling equipment is not permitted by exhibitors or their designated contractors. This includes mechanical scooters and carts. Genie lifts are prohibited.
- Arata Expositions equipment is for use by Arata employees only. Please do not take it for your use.

ALL LIFTS, SCOOTERS, PALLET JACKS, DOLLIES AND MANPOWER MUST BE SUPPLIED BY ARATA EXPOSITIONS, INC.

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

Thank you for your cooperation.



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DISPLAY LABOR

2018 BREWING SUMMIT

As stated in our Payment Policy, all invoices must be paid in advance or at the show - cash, company check, wire transfer and/or credit card.
 All companies must provide a credit card authorization form with orders. Absolutely no credits will be issued after show closing.
ADVANCE RATE APPLIES TO ORDERS RECEIVED BY JULY 27, 2018

RATES: (ONE HOUR MINIMUM PER MAN)	ADVANCE RATE	STANDARD RATE
STRAIGHT TIME: 8:00AM to 4:30PM WEEKDAYS	\$138.00 PER MAN PER HOUR	\$179.40 PER MAN PER HOUR
OVERTIME: 4:30PM TO MIDNIGHT WEEKDAYS AND 8:00AM TO MIDNIGHT SATURDAY AND SUNDAY	\$241.50 PER MAN PER HOUR	\$313.95 PER MAN PER HOUR
DOUBLE TIME: HOLIDAYS AND MIDNIGHT TO 8:00AM ALL DAYS	\$276.00 PER MAN PER HOUR	\$358.80 PER MAN PER HOUR

INSTALLATION OF DISPLAY: Starting time can be guaranteed only at the start of the working day. You will be charged a one hour minimum labor fee (per person) if labor is not cancelled 24 hours prior to the requested start time.

DATE	TIME	NO. OF PEOPLE	APPROX. HOURS	TOTAL HOURS	HOURLY RATE	TOTAL ESTIMATED COST
_____	_____	_____	X _____	= _____	@ \$ _____	= \$ _____
_____	_____	_____	X _____	= _____	@ \$ _____	= \$ _____
AEI Supervision (30%/\$35.00)						_____
Total Estimated Labor Costs						_____

Request you to proceed, at earliest hour, to install our display without our supervision. AEI charge for this service is 30% of your total bill (\$35.00 minimum). **IN ORDER TO COMPLETE THE WORK WITHOUT YOUR REPRESENTATIVE PRESENT, YOU MUST COMPLETE THE AEI SUPERVISED LABOR FORM.**

Request you to await our representative before installing our display. Time will commence upon assignment of men in accordance with exhibitor's instructions. Representative should check with labor dispatcher's desk to obtain and return men ordered. If exhibitor fails to pick up worker(s) at time ordered, a one hour per worker no-show charge will be applied.

Supervisor's Name: _____ Telephone Number: _____

DISMANTLING OF DISPLAY: Starting time can be guaranteed only at the start of the working day. You will be charged a one hour minimum labor fee (per person) if labor is not cancelled 24 hours prior to the requested start time.

DATE	TIME	NO. OF PEOPLE	APPROX. HOURS	TOTAL HOURS	HOURLY RATE	TOTAL ESTIMATED COST
_____	_____	_____	X _____	= _____	@ \$ _____	= \$ _____
_____	_____	_____	X _____	= _____	@ \$ _____	= \$ _____
AEI Supervision (30%/\$35.00)						_____
Total Estimated Labor Costs						_____

Request you to proceed, at earliest hour, to dismantle our display without our supervision. AEI charge for this service is 30% of your total bill (\$35.00 minimum). **IN ORDER TO COMPLETE THE WORK WITHOUT YOUR REPRESENTATIVE PRESENT, YOU MUST COMPLETE THE AEI SUPERVISED LABOR FORM.**

Request you to await our representative before dismantling our display. Time will commence upon assignment of men in accordance with exhibitor's instructions. Representative should check with labor dispatcher's desk to obtain and return men ordered. If exhibitor fails to pick up worker(s) at time ordered, a one hour per worker no-show charge will be applied.
DISMANTLE LABOR WILL NOT BE AVAILABLE UNTIL ONE HOUR AFTER SHOW CLOSE.

Supervisor's Name: _____ Telephone Number: _____

Company Name _____ Booth Number _____

Street Address _____

City _____ State _____ Zip Code _____ Country _____

Email Address _____ Contact Name _____

Telephone _____ Fax _____



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AEI SUPERVISED LABOR

2018 Brewing Summit

This form must be completed by all exhibitors wishing to use AEI supervised labor for the installation and dismantle of their exhibits.

INBOUND SHIPPING INFORMATION

Display will be shipped to: Warehouse ___ Showsite ___ Date Shipped _____ Date to arrive _____
 Carrier _____ Shipped from: City/State _____
 Total number of: Crates _____ Cartons _____ Cases _____ Other (please specify) _____

SET UP INFORMATION

Display Carpet: Shipped with exhibit: _____ Rented from AEI _____ Color _____ Size _____
 Electrical Placement: Electrical under carpet: _____ Drawing attached (required): _____ Drawing with exhibit _____
 Special Electrical Instructions: _____
 Set up instructions: Attached: _____ Shipped with display: _____ Special tools/hardware: _____
 Special set up or dismantle instructions: _____
 Graphics: Shipped with display: _____ Shipped separately: _____ Carrier _____ Date to arrive: _____
 Special instructions for graphics: _____

OUTBOUND SHIPPING INFORMATION:

After dismantling, return/ship display to:

Carrier: _____
 T3 Logistics Common Carrier
 Van Line
 Air Freight: Next Day 2nd Day Deferred

If your designated carrier fails to pick up or refuses to accept your shipment your freight will be shipped by one of the official show carriers. It is the responsibility of the exhibitor to call your carrier of choice to schedule a pick up time and date.

Emergency contact at show site: _____ Contact phone #: _____

Hotel: _____ Hotel phone #: _____ Arrival date: _____

Company Name	Booth Number
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Street Address

City	State	Zip Code	Country
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Email Address	Contact Name
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Telephone	Fax
-----------	-----



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EXHIBITOR APPOINTED CONTRACTOR

2018 Brewing Summit

As stated in our Payment Policy, all invoices must be paid in advance or at the show - cash, company check, wire transfer and/or credit card.
 All companies must provide a credit card authorization form with orders. Absolutely no credits will be issued after show closing.

DEADLINE:

Friday, July 13, 2018

RETURN TO:

Arata Expositions, Inc.
 2501 Investors Row, Suite 1000
 Orlando, FL 32837
 Fax: (407) 856-7444

If the exhibitor plans to utilize a firm other than the Official Service Contractor, the EXHIBITOR ONLY must complete and send this form to Arata Expositions, Inc. to be received no later than July 13, 2018. If notification is not received by the deadline date, Arata Exposition's labor must be used for all work and the Exhibitor Appointed Contractor will be permitted to supervise only.

In addition, a Certificate of Insurance, valid in the State of California, must be provided with at least the following limits: Comprehensive General Liability not less than \$1,000,000 with respect to injuries to any one person in one occurrence; \$2,000,000 with respect to injuries to more than one person in any one occurrence; and \$500,000 with respect to damage to property; Workers' Compensation Insurance, including employee liability coverage, in a minimum amount not less than \$1,000,000 of individual and/or aggregate coverage, and naming Arata Expositions, Inc., Sheraton San Diego Hotel & Marina and Master Brewers Association as additional insured.

The exposition floor, aisles, loading docks, service and storage areas will be under the control of the Official Service Contractor. The Exhibitor Appointed Contractor must coordinate all his activities with Arata Expositions, Inc. and abide by all rules and regulations of the show.

ARATA EXPOSITIONS, INC. WILL ONLY ACCEPT THIS FORM IF IT IS SIGNED BY AN AUTHORIZED EMPLOYEE OF THE EXHIBITING COMPANY. NOTIFICATION FROM THE DISPLAY HOUSE WILL NOT BE ACCEPTED. PLEASE MAIL OR FAX THIS FORM ALONG WITH YOUR CERTIFICATE OF INSURANCE TO ARATA EXPOSITIONS, INC. DO NOT SEND CERTIFICATES OF INSURANCE OR THIS FORM TO SHOW MANAGEMENT.

Company Name	Booth Number
Exhibitor Contact (Please Print)	Exhibitor Authorized Signature
Email Address	Phone Number
Type of work being performed	
"Exhibitor Appointed Contractor/ Display House	Contact Name
Email Address	Phone Number



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MATERIAL HANDLING

2018 Brewing Summit

LIMITS OF LIABILITY

(page 1 of 2)

1. **ACCEPTANCE OF TERMS:** It is understood that acceptance of the following terms and conditions will be construed when any of the following conditions are met:
 - The Exhibit Shipping Information & Material Handling Rate Schedule is signed; or
 - Exhibitors materials are delivered to either the Arata Expositions, Inc. (hereafter referred to as "AEI") warehouse or show site for which AEI is the Official General Contractor for the event; or
 - When an order for any rental equipment and/or labor is placed by the exhibitor with AEI
2. **AEI'S RESPONSIBILITIES:** The responsibility of AEI with respect to the goods stored hereunder shall be limited to the exercise of ordinary care and diligence by its officers and employees in receiving, handling, keeping and delivering the same. For purposes of this contract, AEI means their employees, officers, directors, agents, assigns, affiliated companies, and related entities including, but not limited to, any subcontractors AEI may appoint. AEI shall not be liable for loss or damage by natural elements, fire, heat, frost, damp, dust, moths, rust, leakage, deterioration, acts of God, vandalism, theft, civil disturbance, power failure, acts of terrorism or war, labor disputes, lockouts or work stoppages of any kind nor for other causes beyond AEI's reasonable control.
3. **AEI LIABILITY:** It is understood that AEI and its subcontractors are not insurers. The exhibitor is responsible for obtaining the proper insurance to cover their property. AEI does not provide for full liability should loss or damage occur. AEI's liability shall be limited to the physical loss or damage to the specific article, which is lost or damaged. In any case, the liability of AEI is limited to \$.30 per pound per article, with a maximum of \$50.00 per item, and a maximum of \$1,000 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance or nonperformance of obligations imposed by the offering of services to Exhibitors, or from negligence, active or otherwise, by AEI, its subcontractors or employees. This applies while these goods are in AEI's warehouse, in vehicles for delivery or at show site. AEI shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's material which make it impossible or impractical to exhibit same.
4. **EXHIBITORS ARE URGED TO CARRY ALL-RISK INSURANCE COVERING YOUR MATERIALS AGAINST DAMAGE, LOSS AND ALL OTHER HAZARDS FROM THE TIME SHIPMENTS ARE MADE PRIOR TO THE SHOW UNTIL SHIPMENTS ARE RECEIVED BACK AFTER THE SHOW. THIS CAN GENERALLY BE DONE BY ADDING "EXPOSITION FLOATERS" TO EXISTING INSURANCE POLICIES. IT IS UNDERSTOOD THAT AEI IS NOT AN INSURER. THAT INSURANCE, IF ANY, SHALL BE OBTAINED BY THE EXHIBITOR AND THE AMOUNTS PAYABLE BY AEI HEREUNDER ARE BASED ON THE VALUE OF THE MATERIAL HANDLING SERVICES AND THE SCOPE OF AEI LIABILITY AS SET FORTH ABOVE.**
5. **PACKAGING:** AEI shall not be responsible for damage to uncrated material, material improperly packed, concealed damage, pad wrapped or shrink-wrapped materials, glass breakage, or carpet in bags or poly. Additionally, AEI shall not be responsible for crates and packaging that are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be designed to adequately protect contents for handling by forklifts and similar means.
6. **INSURANCE CLAIMS:** The exhibitor must report the damage or loss at the AEI service desk at show site and complete our paperwork documenting the incident. Failure to complete the proper paperwork at show site will result in the claim being waived. The exhibitor must submit any written claim for loss or damage within (30) days of the close of the show on which the loss or damage occurred or the claim shall be considered waived. No suit or action shall be brought against AEI more than one year after the cause of action accrues.



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MATERIAL HANDLING

2018 Brewing Summit

LIMITS OF LIABILITY

(page 2 of 2)

7. **INBOUND SHIPMENTS:** After the exhibit materials are placed in the booth, AEI will not be responsible for condition, count or content. Please remember that there may be a lapse of time between the delivery of shipments to the booth and the arrival of the exhibitor or exhibitor's representative. AEI will not be responsible or liable for any loss, damage, theft, or disappearance of exhibitor's materials after same have been delivered to the exhibitor's booth at show site. We suggest exhibitors arrange for security services for their booth.
8. **EQUIPMENT REQUIRING SPECIAL EQUIPMENT:** Fourteen days advance notice must be provided to AEI by the exhibitor in order to obtain special devices to properly load, place or reload equipment requiring such care. AEI will not be liable for any damage incurred during the handling of equipment requiring special devices if this advance notice has not been received by AEI.
9. **EMPTY CONTAINER LABELS:** The exhibitor is responsible for affixing EMPTY labels (available at the AEI service desk) to containers to be stored during the show. It is understood that these labels are used for empty storage only and AEI assumes no responsibility or liability for loss or damage to contents while containers are in storage or for mislabeled containers.
10. **CLASSIFYING SHIPMENTS:** AEI cannot be responsible for classifying shipments. After shipments are tendered to a carrier for shipment, AEI cannot be responsible for delivery time or damage or loss to property.
11. **OUTBOUND SHIPMENTS:** All shipments received at the close of the show are subject to a final count. We will count and ship pieces as we find the shipment when we remove them from the booth to load out. All Material Handling Agreements submitted to AEI by the exhibitor will be checked at the time of pick up from the booth. Corrections will be made where any discrepancies exist between the quantities of pieces listed by the exhibitor and the actual count of such items in the booth at the time of pick up. AEI is not responsible for shipments left in booths by exhibitors. We suggest exhibitors arrange for security services for their booth. **PLEASE NOTE:** Where an exhibitor indicates choice of carrier for pickup, it is the exhibitor's responsibility to arrange with such carrier for said pickup service. In order to expedite removal of freight from the show site, AEI shall have the authority to change designated carriers, if such carriers do not pick up on time or refuse to accept shipments. Exhibits not removed from the show on removal day and on which we have no shipping information will be returned to our warehouse at an additional charge to await disposition. AEI assumes no liability as a result of such rerouting or handling.
12. **PAYMENT OF SERVICES:** The exhibitor agrees, in the event of a dispute with AEI or its subcontractors relative to any loss or damage to any of the exhibitor's freight or equipment, that the exhibitor will not withhold payment in any amount due to AEI for freight handling services or any other services provided by AEI or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the exhibitor agrees to pay AEI prior to the close of the show for all such charges and further agrees that any claim the exhibitor may have against AEI or its subcontractors shall be pursued independently by the exhibitor as a complete, separate transaction to be resolved on its own merits.
13. **JURISDICTION:** This agreement shall be deemed to have been made in the State of Maryland and that any and all performance thereunder, or breach thereof, shall be interpreted, governed and construed pursuant to the laws of the State of Maryland, and the parties to this agreement consent that the Circuit Court for County, Maryland shall be the sole forum where any cause of action arising under, or in any way related to, this agreement may be instituted.
14. **MISCELLANEOUS:** Exhibitor, as a material part of the consideration to AEI for material handling services, waives and releases all claims against AEI, its employees, agents, officers and directors, with respect to all matters for which AEI has disclaimed liability, pursuant to the provisions of this contract. The exhibitor acknowledges that he or she has read this agreement, understands it and agrees to be bound by its terms, and further agrees that it is the complete and exclusive agreement between the parties. The invalidity or enforceability of any provision hereof shall not affect, modify, or impair the validity and enforceability of all other provisions herein.



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TIPS FOR MATERIAL HANDLING

2018 Brewing Summit

HELPFUL HINTS

1. Ship prepaid – collect shipments will not be accepted at either the warehouse or show site.
2. If you ship by way of your own truck or car, it is important to have a delivery ticket prepared indicating the piece count and weight. You are invoiced for material handling based on weight. If no information is available, the weight is estimated by the unloading crew.
3. Consolidate as many pieces as possible into one shipment to avoid being billed for several minimum shipments. To reduce material handling costs (Material Handling), ship all of your exhibit materials in ONE shipment. Remember, there is a 200 pound minimum charge per shipment. See the example below.
4. Please be sure to obtain and complete an AEI Bill of Lading. Bills of Lading will be made available at the AEI service center on the final show day. Please be sure to return your completed Bill of Lading and any additional outbound information before you leave the show floor.
5. Should you choose to use a carrier other than the official show carrier, please be certain to contact them with any necessary pick-up information. **AEI is not responsible for contacting outside carriers for pick-ups.**
6. **BE SURE YOUR MATERIALS ARE INSURED** from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all risk coverage. This can be done by adding exposition floaters to existing policies. Contact your insurance representative. **BE SURE YOUR LIABILITY AND PROPERTY INSURANCE IS IN EFFECT DURING TRANSIT, STORAGE AND WHILE AT CONVENTION SITE.**

THE EXPENSIVE WAY!

Date Received:	Actual Weight	Minimum Charge	\$/100 Lbs.	Total Cost
08/03/18	80 Lbs.	200 Lbs. Min.	\$110.00	\$220.00
08/03/18	50 Lbs.	200 Lbs. Min.	\$110.00	\$220.00
08/03/18	70 Lbs.	200 Lbs. Min.	\$110.00	\$220.00
	200 Lbs. Total		Total Material Handling Charges	\$660.00

THE COST-EFFECTIVE WAY!

Date Received:	Actual Weight	Minimum Charge	\$/100 Lbs.	Total Cost
08/03/18	200 Lbs.	200 Lbs. Min.	\$110.00	\$220.00
	200 Lbs. Total		Total Material Handling Charges	\$220.00



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SHIPPING INFORMATION

2018 Brewing Summit

ADVANCE SHIPPING WAREHOUSE ADDRESS

(Shipments should arrive between July 9 and August 3, 2013 to avoid late fees)

To: **(Name of Exhibitor and Booth Number)**
For: 2018 Brewing Summit
c/o: Arata Expositions, Inc.
c/o: YRC Freight
9525 Padgett Street
San Diego, CA 92126

DIRECT SHOWSITE SHIPMENTS

(Deliver on August 12 –13, 2018 Only)

To: **(Name of Exhibitor and Booth Number)**
For: 2018 Brewing Summit
c/o: Arata Expositions, Inc.
c/o: Sheraton San Diego Hotel & Marina
The Pavilion
1380 Harbor Island Drive
San Diego, CA 92101

To avoid confusion, remove all expired shipping labels before shipment.

Material Handling fees include receiving your material at our warehouse and/or show site, delivery to the booth, storage of empty containers, return of outbound shipments to loading dock and reloading onto your carrier. All shipments must be accompanied by certified weight tickets. Rates are based on straight time move in and move out. All weights are rounded off to the next cwt and computed on a round-trip, per shipment basis.

Arata Expositions, Inc. will receive and hold all crated exhibits in storage up to thirty (30) days prior to the show set-up. ANY UNCRATED OR PAD WRAPPED PIECES, OVERSIZED CRATES OR FLATBED SHIPMENTS WILL NOT BE ACCEPTED IN ADVANCE STORAGE. All shipments consigned to Arata Expositions, Inc. warehouse **MUST BE DELIVERED** no later than 4:00pm on Friday, August 3, 2018. Any material received at the warehouse after this date and time will be subject to a late surcharge.

All shipments **MUST BE PREPAID**. No collect shipments will be accepted either at Arata Expositions, Inc. warehouse or the facility. **Under no circumstances should any shipment be consigned to the facility prior to move-in dates. The facility will refuse and return all such shipments direct to consignee without notification.**

All warehouse freight will be delivered to your booth by 2:00pm on Sunday, August 12, 2018.

Exhibitors may hand carry small items into the exhibit hall from their POV (privately owned vehicle). Only full time employees of the exhibiting company will be allowed to hand carry items. The use of carts, dollies, flat trucks or other mechanized equipment is not permitted.

ALL TRUCK DOCKS ARE UNDER THE CONTROL OF THE OFFICIAL MATERIAL HANDLING CONTRACTOR, AND THIS IS NECESSARY FOR THE TOTAL EFFICIENT MOVEMENT OF FREIGHT IN AND OUT. This control will be strictly enforced. Any freight handled by AEI will be recorded on a freight receiving report and charged the rates reflected on this form.

Be prepared for the outbound shipment. Know your destination and if you have a choice of carrier, be sure to contact them in advance. If you prefer to use the official show carriers, service representatives will be available at the Arata Service Center to assist you.

If your designated carrier fails to pick up or refuses to accept your shipment by Tuesday, August 14, 2018 by 6:00pm, your freight will be shipped by the official show carrier and you will be charged accordingly for this service. No liability will be assumed by Arata Expositions, Inc. as a result of such rerouting and handling.

Arata Expositions, Inc. cannot be responsible for classifying shipments. After shipments are tendered to a common carrier for shipment, **Arata Expositions, Inc.** cannot be responsible for delivery time or damage or loss to property.



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MATERIAL HANDLING RATE SCHEDULE

2018 Brewing Summit

As stated in our Payment Policy, all invoices must be paid in advance or at the show - cash, company check, wire transfer and/or credit card. All companies must provide a credit card authorization form with orders. Absolutely no credits will be issued after show closing.

RATES ARE BASED per CWT (with a 200 pound minimum)

WAREHOUSE SHIPMENTS: This rate includes receiving at Arata Expositions, Inc. WAREHOUSE, 30 days of storage prior to show, delivery to the booth, storage of empty containers, return of outbound shipments to loading dock and reloading onto your carrier. Uncrated, pad wrapped, oversized crates and/or flatbed shipments will not be received at the warehouse. All shipments must be accompanied by certified weight tickets. Rates are based on straight time move in and move out. All weights are rounded off to the next cwt and computed on a round-trip, per shipment basis.

Crated Shipment	110.00 per CWT
Special Handling Shipment	137.50 per CWT
Carpet and/or Padding Only Shipment	165.00 per CWT

SITE SHIPMENTS: This rate includes receiving at the EXHIBIT HALL on scheduled move in dates, delivery to the booth, storage of empty containers, return of outbound shipments to loading dock and reloading onto your carrier. All shipments must be accompanied by certified weight tickets. Rates are based on straight time move in and move out. All weights are rounded off to the next cwt and computed on a round-trip, per shipment basis.

Crated Shipment	112.00 per CWT
Special Handling Shipment	140.00 per CWT
Uncrated/Pad Wrapped Shipment	168.00 per CWT
Carpet and/or Padding Only Shipment	168.00 per CWT

SURCHARGE: Overtime is before 8:00am and after 4:30pm Monday-Friday and all day Saturday, Sunday and holidays. **You will be charged a overtime fee (in addition to the rates above) for each occurrence of the following:**

- Your shipment is received at our warehouse or show site on overtime.
- Your shipment is moved into the convention facility on overtime due to scheduling conflicts beyond our control.
- Your shipment is moved out of the convention facility on overtime due to scheduling conflicts beyond our control.

Crated Shipment	28.00 per CWT
Special Handling Shipment	35.00 per CWT
Uncrated/Pad Wrapped Shipment	42.00 per CWT
Carpet and/or Padding Only Shipment	42.00 per CWT

LATE SHIPMENT SURCHARGE FOR SHIPMENTS RECEIVED IN WAREHOUSE AFTER OCTOBER 12, 2018

Crated Shipment	28.00 per CWT
Special Handling Shipment	35.00 per CWT
Carpet and/or Padding Only Shipment	42.00 per CWT

SMALL PACKAGE SHIPMENTS (FEDEX & UPS only): Direct shipments to the facility will be received at a rate of \$50.00 per package. Small package shipments are defined as envelopes or small cartons with a combined weight not to exceed 40 pounds that are received at the same time, from the same carrier.

WEIGHT TICKET FEE: A \$25.00 fee will be added to your invoice for each shipment received without certified weight tickets.

equipment and handling due to excessive weight, size or value.

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
Telephone	Fax		



arata expositions, inc.
 2501 investors row, suite 1000
 orlando, fl 32837
 phone: (407) 422-3636
 fax: (407) 856-7444
 www.arataexpo.com

MATERIAL HANDLING CALCULATION

2018 Brewing Summit

As stated in our Payment Policy, all invoices must be paid in advance or at the show - cash, company check, wire transfer and/or credit card. All companies must provide a credit card authorization form with orders. Absolutely no credits will be issued after show closing.

WAREHOUSE SHIPMENT MATERIAL HANDLING RATE CALCULATOR

RATE CLASSIFICATION	WEIGHT (ROUNDED UP TO NEXT 100LBS) (200LBS MINIMUM)	CWT	x	PRICE PER CWT	=	TOTAL COST ESTIMATE
Example: Warehouse Crated	450 lbs (500) Divided by 100 =	5	x	\$110.00	=	\$550.00
Warehouse Crated			x	\$110.00	=	
Warehouse Special Handling			x	\$137.50	=	
Warehouse Carpet/Padding Only			x	\$165.00	=	

NOTE: Overtime and late arrival charges may be applicable. Overtime charges include warehouse shipments that are moved to show site during overtime hours. Please refer to the Arata Expositions Material Handling Rate Schedule form for surcharges.

SHOWSITE SHIPMENT MATERIAL HANDLING RATE CALCULATOR

RATE CLASSIFICATION	WEIGHT (ROUNDED UP TO NEXT 100LBS) (200LBS MINIMUM)	CWT	x	PRICE PER CWT	=	TOTAL COST ESTIMATE
Example: Showsite Crated	450 lbs (500) Divided by 100 =	5	x	\$112.00	=	\$560.00
Show Site Crated			x	\$112.00	=	
Show Site Special Handling			x	\$140.00	=	
Show Site Uncrated/Pad-Wrapped			x	\$168.00	=	
Show Site Carpet/Padding Only			x	\$168.00	=	

NOTE: Overtime charges may be applicable. Please refer to the Arata Expositions, Inc. Material Handling Rate Schedule form for surcharges.

DESCRIPTIONS OF RATE CLASSIFICATIONS

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
SPECIAL HANDLING: Material delivered by a carrier in such a manner that requires additional handling. Please refer to the Special Handling Definitions outlined in the manual.
CARPET/PADDING ONLY: Shipments that consist of carpet and/or padding only.
UNCRATED/PAD-WRAPPED: Material that is shipped loose or pad-wrapped, and/or un-skidded machinery without proper lifting bars or hooks.

Total Warehouse Shipments	\$
Total Show Site Shipments	\$
Material Handling Total	\$

Company Name	Booth Number
--------------	--------------

Street Address

City	State	Zip Code	Country
------	-------	----------	---------

Email Address	Contact Name
---------------	--------------

Telephone	Fax
-----------	-----



arata expositions, inc.
2501 investors row, suite 1000
orlando, fl 32837
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SPECIAL HANDLING

2018 Brewing Summit

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading/loading, constricted space unloading/loading, designated piece unloading/loading, carpet/padding only shipments or stacked shipments. Also included are multiple shipments, alternate delivery locations, mixed loads, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment to unload, sort and deliver. All Federal Express, Airborne Express, DHL and UPS shipments require special handling.

SPECIAL HANDLING DEFINITIONS

Ground Unloading/Loading:

Vehicles that are not dock height, preventing the use of loading docks, such as personal owned vehicles, U-hauls, vans, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

Stacked Shipments:

Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or "cubed out" shipments, loose items placed on top of crates and/or pallets constitute special handling.

Constricted Space Unloading/Loading:

Trailer loaded "high and tight" shipments that are not easily accessible. Freight that is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be by passed to reach the targeted freight.

Designated Piece Unloading/Loading:

Drivers that require the loading crew to bring multiple pieces of freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

Mixed Loads:

Shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling.

Crated vs. Uncrated:

Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting bars and hooks.

Multiple Shipments:

Shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to a booth.

Alternate Delivery Location:

Shipments that are delivered by a carrier that requires all or partial delivery of the shipment to a different level in the same building, or to other rooms in the same facility.

Carpet / Padding Only Shipments:

Shipments that consist of carpet and/or carpet padding only require special handling because of additional labor and or equipment to unload.

Improper Paperwork / No Documentation:

Shipments that arrive from a small package carrier (including among others, Federal Express, Airborne Express, DHL, and UPS) without an individual Bill of Lading, requiring additional time, labor and equipment to process. Shipments received without paperwork will be delivered without guarantee of piece count or condition. Shipments that arrive without machine printed documentation showing the weight of the shipment.

Improper Weight:

Shipments that come in and are re-weighed showing the documentation was incorrect with a lower weight than the actual weight. These shipments get charged special handling plus a weight ticket charge.



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FREIGHT ROUTING

2018 Brewing Summit

As stated in our Payment Policy, all invoices must be paid in advance or at the show - cash, company check, wire transfer and/or credit card.
 All companies must provide a credit card authorization form with orders. Absolutely no credits will be issued after show closing.

**Please return this form by:
 July 27, 2018**

INFORMATION ON INCOMING SHIPMENTS FOR THE SHOW

_____ warehouse _____ site

Origin of Shipment _____ Booth Number _____
 Shipping Date _____ Carrier _____
 Approximate Number of Containers _____ Approximate Arrival Date _____
 Weight of Largest Container _____ Total Weight of Shipment _____

- To enable our tracing delayed shipments, please mail duplicate bill of lading to:
 Arata Expositions, Inc., 2501 Investors Row, Suite 1000, Orlando, FL 32837, phone (407) 422-3636.
- COLLECT SHIPMENTS WILL NOT BE RECEIVED.**

INSTRUCTIONS FOR OUTGOING SHIPMENTS AT CLOSE OF SHOW

Ship to _____
 _____ Company Name
 Street Address _____ City _____ State _____ Zip _____
 Carrier _____ PREPAID Collect
 Approximate Number of Containers _____ Approximate Weight of Shipment _____
 Description _____

(FOR SPLIT SHIPMENTS, USE SPACE BELOW)

Ship to _____
 _____ Company Name
 Street Address _____ City _____ State _____ Zip _____
 Carrier _____ PREPAID Collect
 Total Number of Containers _____ Total Weight of Shipment _____
 Description _____

Company Name		Booth Number	
Street Address			
City	State	Zip Code	Country
Email Address		Contact Name	
Telephone		Fax	

With respect to the property referred to above, you are hereby authorized to pick up, deliver, store and ship and/or act as shipper's agent in the handling of said property by any other authorized carrier and to make all contracts in connection therewith and/or perform any additional services shown hereon or otherwise necessary for reforwarding. **THIS FORM DOES NOT REPLACE A BILL OF LADING. THE BILL OF LADING MUST BE COMPLETED ON SHOW SITE AND RETURNED TO THE ARATA SERICE DESK PRIOR TO LEAVING THE SHOW.**

AUTHORIZED SIGNATURE _____ Title _____ Date _____

FOR ADVANCE SHIPMENTS ONLY

TO: _____

BOOTH NO: _____

To: **(Name of Exhibitor and Booth Number)**
For: 2018 Brewing Summit
c/o: Arata Expositions, Inc.
c/o: YRC Freight
9525 Padgett Street
San Diego, CA 92126

HOLD FOR STORAGE

DELIVER PRIOR TO AUGUST 3, 2017
EXHIBIT MATERIAL, DO NOT DELAY

FOR ADVANCE SHIPMENTS ONLY

TO: _____

BOOTH NO: _____

To: **(Name of Exhibitor and Booth Number)**
For: 2018 Brewing Summit
c/o: Arata Expositions, Inc.
c/o: YRC Freight
9525 Padgett Street
San Diego, CA 92126

HOLD FOR STORAGE

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For: 2018 Brewing Summit
c/o: Arata Expositions, Inc.
c/o: YRC Freight
9525 Padgett Street
San Diego, CA 92126

HOLD FOR STORAGE

DELIVER PRIOR TO AUGUST 3, 2018
EXHIBIT MATERIAL, DO NOT DELAY

FOR ADVANCE SHIPMENTS ONLY

TO: _____

BOOTH NO: _____

To: **(Name of Exhibitor and Booth Number)**
For: 2018 Brewing Summit
c/o: Arata Expositions, Inc.
c/o: YRC Freight
9525 Padgett Street
San Diego, CA 92126

HOLD FOR STORAGE

DELIVER PRIOR TO AUGUST 3, 2018
EXHIBIT MATERIAL, DO NOT DELAY

FOR SHOW SITE SHIPMENTS ONLY

TO: _____
NAME OF EXHIBITING COMPANY

BOOTH NO: _____

To: **(Name of Exhibitor and Booth Number)**
For: 2018 Brewing Summit
c/o: Arata Expositions, Inc.
c/o: Sheraton San Diego Hotel & Marina
The Pavilion
1380 Harbor Island Drive
San Diego, CA 92101

SHOW SITE DELIVERY

DELIVER ON AUGUST 12 - 13, 2018, ONLY

EXHIBIT MATERIAL, DO NOT DELAY

FOR SHOW SITE SHIPMENTS ONLY

TO: _____
NAME OF EXHIBITING COMPANY

BOOTH NO: _____

To: **(Name of Exhibitor and Booth Number)**
For: 2018 Brewing Summit
c/o: Arata Expositions, Inc.
c/o: Sheraton San Diego Hotel & Marina
The Pavilion
1380 Harbor Island Drive
San Diego, CA 92101

SHOW SITE DELIVERY

DELIVER ON AUGUST 12 - 13, 2018, ONLY

EXHIBIT MATERIAL, DO NOT DELAY

FOR SHOW SITE SHIPMENTS ONLY

TO: _____
NAME OF EXHIBITING COMPANY

BOOTH NO: _____

To: **(Name of Exhibitor and Booth Number)**
For: 2018 Brewing Summit
c/o: Arata Expositions, Inc.
c/o: Sheraton San Diego Hotel & Marina
The Pavilion
1380 Harbor Island Drive
San Diego, CA 92101

SHOW SITE DELIVERY

DELIVER ON AUGUST 12 - 13, 2018, ONLY

EXHIBIT MATERIAL, DO NOT DELAY

FOR SHOW SITE SHIPMENTS ONLY

TO: _____
NAME OF EXHIBITING COMPANY

BOOTH NO: _____

To: **(Name of Exhibitor and Booth Number)**
For: 2018 Brewing Summit
c/o: Arata Expositions, Inc.
c/o: Sheraton San Diego Hotel & Marina
The Pavilion
1380 Harbor Island Drive
San Diego, CA 92101

SHOW SITE DELIVERY

DELIVER ON AUGUST 12 - 13, 2018, ONLY

EXHIBIT MATERIAL, DO NOT DELAY



Official Carrier For:

2018 BREWING SUMMIT

Services Offered

Next Day

Second Day

Deferred (3-5 day)

International Services

Same Day / Expedite Services

Van Lines

Customs Brokerage

Warehousing

For rates and scheduling, please contact us at:
operations@t3logistics.com or call **1-866-920-4228**.

2018 BREWING SUMMIT



T3 Logistics, LLC OFFICIAL SHOW CARRIER

Quote / Shipping Request

Schedule your Quote/Pick Up using any of these options:

FAX: 1-410-799-0118
E-MAIL: operations@t3logistics.com
CALL: 1-866-920-4228

Shipper Contact
Phone # / Fax #
E-mail

FROM		TO	
Company:		Company:	
Event Name:		Event Name:	
Facility Name:		Facility Name:	
Booth #:		Booth #:	
Address:		Address:	
City, St., Zip		City, St., Zip	
Contact:		Contact:	
Phone:	Fax:	Phone:	Fax:
Pick Date: / /	Time:	Delivery Date: / /	Time:
Special Instructions:			

Pieces	Description of Articles, Special Marks and Exceptions	Weight <i>(Subject to change)</i>	Length x Width x Height	All Risk Insurance
	Crates			
	Cartons			
	Fiber Cases/Trunks			
	Skids (Please provide piece count per skid)			
	Carpet			
	Carpet Padding			
	TOTALS			

Important Insurance Information PLEASE READ NOW!	Minimum cargo liability agreed to be not more than \$0.50/lb. or \$50.00 whichever is greater, unless a higher amount is declared and additional All Risk Insurance charges paid thereon. Contact T3 Logistics rep to discuss the benefits of purchasing additional insurance.
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Service Requested	
<p>Check One:</p> <p><input type="checkbox"/> Next Day</p> <p><input type="checkbox"/> Second Day</p> <p><input type="checkbox"/> 3-5 Day Deferred</p> <p><input type="checkbox"/> Van Line Service</p> <p><input type="checkbox"/> Other:</p> <p><input type="checkbox"/> Request pre-printed address</p> <p><input type="checkbox"/> Labels and shipping form</p> <p><input type="checkbox"/> Schedule return shipment</p>	<p>Comments:</p> <div style="border: 1px solid black; height: 100px;"></div>



INTERNET MANAGED SERVICES



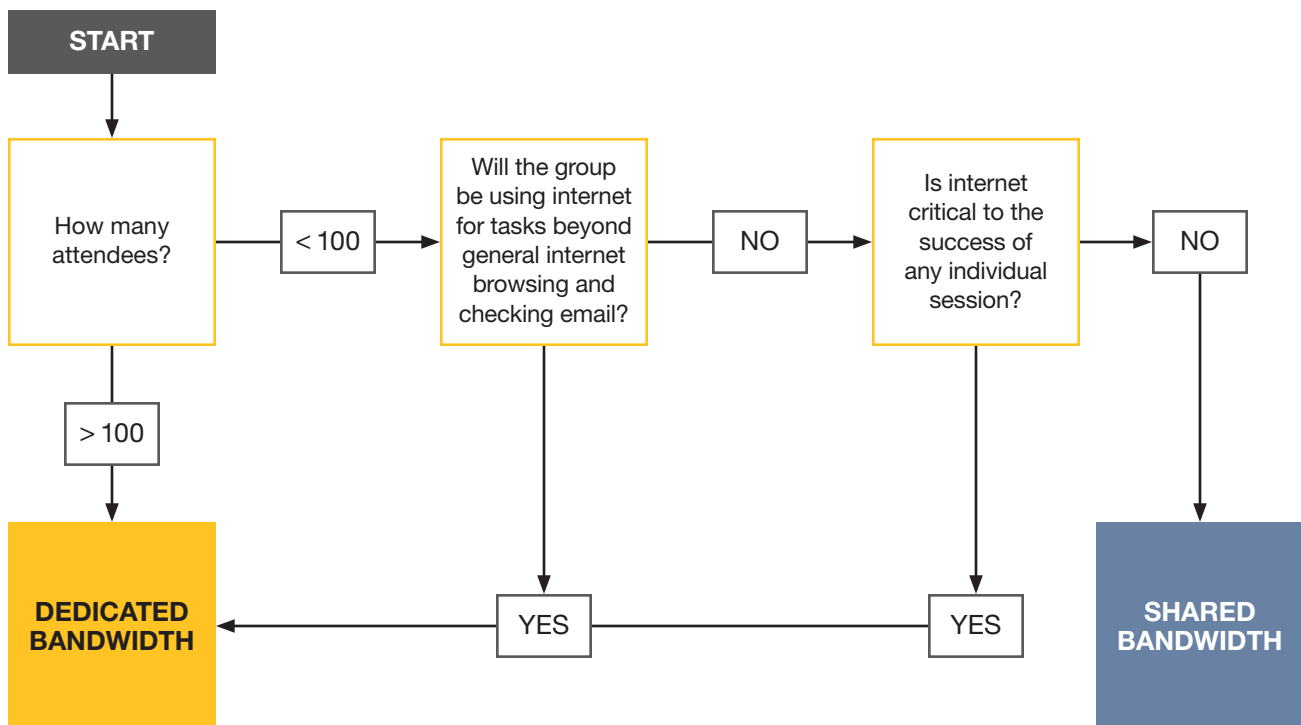
Sheraton[®]
SAN DIEGO HOTEL & MARINA

Give attendees the fast, reliable internet they've come to expect with PSAV's Internet Services. From participants checking email to presenters polling the audience to live streaming a presentation, we'll ensure your attendees, and especially your VIPs and presenters, stay connected throughout their event experience.

- On-site support from certified PSAV technicians
- Proactive network management from PSAV's dedicated Event Network Operations Center
- Learn from your event with post-show review and analytics

INTERNET OPTIONS

Successful event internet requires advanced planning. Determine your bandwidth needs with PSAV's Bandwidth Calculator at psav.com/bandwidth-calculator and by following the below flowchart.



Custom configurations are also available; please contact your PSAV representative for more details. For more information about event internet planning, including a white paper on understanding event bandwidth, please visit the Events Industry Council's internet resources page at eventscouncil.org/apex/bandwidthconnectivity.aspx.

Eric Foretich
Director of Sales - PSAV[®]
 Sheraton San Diego Hotel & Marina
 1380 Harbor Island Drive, San Diego, CA 92101
 ■ office: 619.692.2296 ■ email: eforetich@psav.com
venuepartners.psav.com/sheratonsandiego



INTERNET MANAGED SERVICES



Sheraton[®]
SAN DIEGO HOTEL & MARINA

SHARED BANDWIDTH

For events with fewer than 100 connections, consider our per-user pricing for non-dedicated bandwidth, available at two service-level options.

Attendees	Superior Up to 3 MB/s per device (Ideal for media streaming, mobile apps, and large-file downloads)	Superior Per-Day Rate*	Simple Up to 1 MB/s per device (Ideal for email and web browsing)	Simple Per-Day Rate*
< 25	4 Mb/s	\$33/attendee	2 Mb/s	\$22/attendee
26-50	5 Mb/s	\$27/attendee	3 Mb/s	\$18/attendee
51-100*	10 Mb/s	\$18/attendee	5 Mb/s	\$14/attendee

*Bandwidth guidelines above are an estimate for the entire group and are not per attendee. All pricing is exclusive of Service Charge. Wired access priced separately.

DEDICATED BANDWIDTH

For events with more than 100 connections and/or in which internet is critical to the success of the event, choose from our Dedicated Bandwidth options, ensuring your event receives the allotted bandwidth it needs, regardless of the other internet demands at the venue.

Bandwidth	Per-Day Flat Rate	Per-Week Flat Rate (3-7 days)	Suggested Attendance for "Medium" Bandwidth	Suggested Attendance for "Simple" Bandwidth
10 Mb/s	\$3,750	\$11,250	100	200
20 Mb/s	\$6,500	\$19,500	200	400
30 Mb/s	\$8,250	\$24,750	300	600
40 Mb/s	\$10,000	\$30,000	400	800
50 Mb/s	\$11,750	\$35,250	500	1,000

*Dedicated bandwidth rates and pricing assume multiple devices per attendee.

**Prices include unlimited devices, Wi-Fi and the use of existing live-wired connections. Additional rental equipment and labor for wired connections will be added as required.

***For events greater than 50 Mb/s or groups with high-bandwidth needs, please consult with PSAV for a custom proposal.

Eric Foretich

Director of Sales - PSAV[®]

Sheraton San Diego Hotel & Marina
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■ office: 619.692.2296 ■ email: eforetich@psav.com
venuepartners.psav.com/sheratonsandiego





INTERNET MANAGED SERVICES

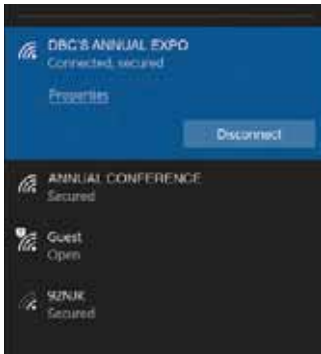


Sheraton®
SAN DIEGO HOTEL & MARINA

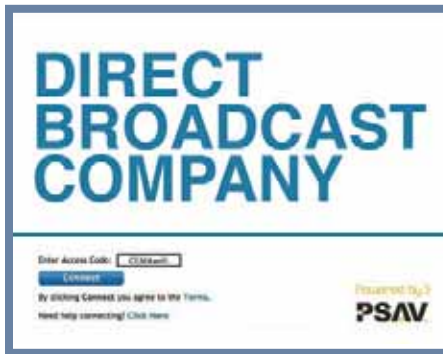
INTERNET SPONSORSHIPS*

Generate revenue by selling network sponsorships. \$1,510 per show.

Custom wireless network name



Branded login/splash page



First-page redirect



OTHER SERVICES*

- Public IP addresses
- Custom security
- Custom wireless network names
- Private VLANs
- Backup bandwidth

*Ask your representative for full details regarding labor rates, which can vary based on complexity and time of operation. All PSAV solutions may be subject to our property's service charge. Above prices do not reflect labor charges, which may apply. All rates are subject to applicable sales tax.

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POWER DISTRIBUTION SERVICES



Sheraton
SAN DIEGO HOTEL & MARINA

Ensure your event receives sufficient power to bring your vision to life. Our professional power setup provides all your electric needs, and our on-site technical specialist will monitor and manage your power use throughout the entire event.

POWER DROP – SINGLE PHASE

- Power Drop Single-Phase 20 Amp \$150
- Power Drop Single-Phase 60 Amp \$150
- Power Drop Single-Phase 100 Amp \$415
- Power Drop Single-Phase 200 Amp \$695

POWER DROP – THREE PHASE

- Power Drop Three-Phase 60 Amp \$480
- Power Drop Three-Phase 100 Amp \$800
- Power Drop Three-Phase 200 Amp \$1,600
- Power Drop Three-Phase 400 Amp \$3,190

POWER DISTRIBUTION EQUIPMENT

- AC Power Distro 60 Amp – 110V \$170
- AC Power Distro 60 Amp – 208V \$205
- AC Power Distro 100 Amp – 120V \$230
- AC Power Distro 200 Amp – 208V \$385

POWER DISTRIBUTION LABOR RATES*

- Setup/Strike \$110/hr

All Power Distribution labor calls are based on a standard four-hour minimum and subject to all reasonable labor practices regarding overtime and non-standard calls and afterhours. Power Distribution labor is based on a per-show call basis.

Power Distribution Pricing

PSAV will not load or allow a service to be loaded beyond 80% of the rated capacity of the service. Power Distribution equipment distribution boxes are billed on a per-day basis. All power distribution PSAV uses will be UL/ETL listed and will meet or exceed all state and local requirements for safe electrical distribution.

*Ask your representative for full details regarding labor rates, which can vary based on complexity and time of operation. All PSAV solutions may be subject to our property's administrative fee. Above prices do not reflect labor charges, which may apply. All rates are subject to applicable sales tax.

To learn about our creative and production services, please contact your PSAV representative.

Eric Foretich
Director of Sales - PSAV®

■ office: 619.692.2296

venuepartners.psav.com/sheratonsandiego





Exhibitor Order Form

Phone: 619.692.2296 Fax: 619.296.4638 Email: sheratonsandiego@psav.com

CUSTOMER INFORMATION

*Name of Conference		Booth Number	
*Company		*On-site Contact	
*Address		*On-site Cell	
*City	*State & Zip	Onsite Deliver/Setup: (someone MUST be present for delivery)	
*Ordered By	Fax	Delivery Date _____	Booth Carpeted: Yes No
*Phone	*Email	Time frame: 8am-10am 10am-12noon 12pm-3pm 3pm-5pm	
* Required Field			

ALL POWER/INTERNET PRICING IS FOR THE LENGTH OF SHOW Please call for items not listed on form.

Power 120 V	14 Days Prior	Quantity	Standard Rate	Quantity
5 Amps	\$ 225.00		\$ 290.00	
10 Amps	\$ 275.00		\$ 325.00	
15 Amps	\$ 325.00		\$ 390.00	
20 Amps	\$ 375.00		\$ 425.00	

208 V - 3 Phase	Standard Rate	Quantity	Standard Rate	Quantity
20 Amps	\$ 650.00		\$ 800.00	
30 Amps	\$ 700.00		\$ 925.00	
60 Amps	\$ 850.00		\$ 1,150.00	

Internet	Standard Rate	Quantity	Standard Rate	Quantity
Wired-Per User	\$ 350.00			
Wireless-Per User	\$ 200.00			

Bandwidth Packages Call for Quote

ALL EQUIPMENT PRICING IS PER DAY

LCD Monitor	All monitors come with table stands *Call for additional sizes*	Standard Rate	Quantity	Days
42" Flat Panel Video and Data Monitor (16:9)		\$ 500.00		
46" Flat Panel Video and Data Monitor (16:9)		\$ 615.00		
55" Flat Panel Video and Data Monitor (16:9)		\$ 765.00		
65" Flat Panel Video and Data Monitor (16:9)		\$ 935.00		
Floor Stand		\$ 80.00		

Computer ONLY Monitors	Standard Rate	Quantity	Days
19" LCD Flat Panel Computer Monitor (4:3)	\$ 145.00		
24" LCD Flat Panel Computer Monitor (4:3)	\$ 250.00		

IMPORTANT INFORMATION

What source will be used with the monitor(s)? (Please indicate below)
 Computer _____ ; DVD/VCR or other Video Device _____ ; Multiple _____ ; Other (specify) _____

PSAV does not supply conversion video adaptor (dongle). Please be sure to bring your own.

Presentation Computer - Windows	Standard Rate	Quantity	Days
PC - Windows 7	\$ 275.00		

Computers - Macintosh	Standard Rate	Quantity	Days
MacBook	\$ 300.00		



Exhibitor Order Form

Computer Accessories & Printers	Standard Rate	Quantity	Days
HP LaserJet 4000 Series Black & White Printer (25 PPM, Mac, PC, Network)	\$ 300.00		
Computer Speakers w/ Subwoofer	\$ 60.00		
Miscellaneous			
DVD Player (US compatible, Region 1/NTSC)	\$ 95.00		
Power Strip & Extension Cord	\$ 40.00		
Blu-Ray Disc Player	\$ 150.00		

Rigging - Call for quote

Terms & Conditions

- ✓ Please allow 72 hours to confirm your order. If you do not receive a confirmation from PSAV, your order has not been received.
- ✓ Your card WILL be charged approximately 1-3 days post show start date.
- ✓ PSAV will **NOT** deliver equipment to an unattended booth. An authorized representative must sign for all equipment.
- ✓ The prevailing sales tax rate at the time the customer's credit card is charged will be applied.

IMPORTANT: PSAV Cancellation Policy - All cancellations must be submitted in writing.
 Cancellations received within 24 to 48 hours of the scheduled delivery date are subject to 50% of the order total. Those received less than 24 hours or the day of scheduled delivery (onsite cancellations or no shows) are subject to the full amount.

**** Wall Mounting **** Call for Details

If PSAV is required to mount a monitor above 5' from the floor, additional labor will be applied. Call for a quote. PSAV is **NOT** responsible for attaching the hardware to the structure. Please ensure the hardware is attached to the structure **PRIOR** to your installation.

Service Charge A 25% service charge will be added to all equipment rentals and internet orders.

Tax Exempt Status San Diego sales tax is 7.75%. If you are exempt from payment of sales tax, we require an exemption certificate from the state.

Damage Waiver If you would like a copy of the waiver, please contact us. By completing this section and by signing this form, you agree to **PSAV's Equipment Loss and Damage Acknowledgment**.

Subtotal	\$	-
Service	\$	-
Tax	\$	-
Total	\$	-



PSAV will contact you to arrange credit card payments

Checks payable to: Sheraton San Diego Hotel & Marina Paying by Check? Please allow PSAV to confirm total PRIOR to sending check.

1380 Harbor Island Drive San Diego, CA 92101
 PSAV reserves the right to modify this form at any time.