



Board of Governor Attendance Policy

October 2022

As part of the work of the [District Health Task Force](#) a discussion was held during the Board of Governors (BoG) calls in 2022 around BoG Representative attendance. As a result, the [Master Brewers bylaws](#) were amended.

There are typically three BoG meetings a year, all done by conference call. There are usually meetings in January, May, and October. Staff sends the call invite several months in advance. Attendance is taken at each BoG meeting, and if there is a BoG Representative absent from a District, staff will report this to the District's President and Vice President.

If a BoG Representative is not available for the call, it is their responsibility to alert their District President along with the staff member who sent the call invite so that staff can easily track attendance and know in advance if we will not have enough members for a quorum and need to move the call time. This message should include the name of the District member who will be attending to bring notes back to the District.

Why is attendance so important? The Board of Governors is the governing body of Master Brewers and representation from all districts is valuable. Additionally, if a quorum is not present, society business cannot be conducted. While it is suitable to send a substitute to gather information, this person shall not be considered a member of the Board of Governors, shall not be counted in a quorum, and shall not have a vote on any matters coming before the Board of Governors. Master Brewers Bylaws Article 5, section 2 outlines this practice. Contact staff at mbaa@mbaa.com with questions.