



## DISTRICT REGISTRATION PROCESS FOR 2019 COURSES

### 2019 Course Dates

Brewery Packaging Technology Course: April 21–May 3  
Brewery Engineering and Utilities Course: August 18–30  
Brewing and Malting Science Course: November 3–15

### Lottery Drawing

*Discounted registration rate for districts won through a lottery drawing.*

- **Entry**
  - Districts must apply to enter the lottery drawing for the discounted registration rate.
  - Districts must apply for the lottery by **December 31** of the preceding course year.
- **Winners**
  - Three lottery winners are awarded for each course.
  - Upon winning the lottery, the district agrees to fund 75% of the course registration fee for their chosen recipient.

### Seat Request Process

*Districts can request the number of seats to be reserved for a course at the full registration rate.*

- **Requesting Seats**
  - A notification will go out to districts roughly 12 months prior to the start of a course asking for their needed amount of saved seats.
  - Districts will have about two months (deadline will be indicated) to respond with their requested number of saved seats.
- **Confirmation and Payment**
  - Four months prior to the start of a course, the names of the individuals taking the saved seats and payment for their registration must be provided to Master Brewers.
  - If names and payment are not received, the district will forfeit their saved seats and they will become available for purchase.

### 2019 Seat Request Schedule

#### Packaging/Engineering Courses

- September 1, 2018 – Notification for seat requests sent to districts
- November 8, 2018 – Seat requests due to Master Brewers Headquarters

- January 15, 2019 — (Packaging Course) Names and registration fees due to Master Brewers Headquarters
- January 15, 2019 – (Packaging Course) District Lottery winners submit names and payment due
- June 10, 2019 – (Engineering Course) Names and registration fees due to Master Brewers Headquarters
- June 10, 2019 – (Engineering Course) District Lottery winners submit names and payment.

#### **Brewing & Malting Science Course**

- November 5, 2018 – Notification for seat requests sent to districts
- December 31, 2018 – Seat requests due to Master Brewers Headquarters
- June 21, 2019 – Names and registration fees due to Master Brewers Headquarters
- June 21, 2019 - District Lottery winners submit names and payment